

Travis Pruitt, City of Bullhead City (Chairman)  
Jeff Tipton, City of Bullhead City (Vice Chairman)  
Steve Latoski, Mohave County  
Angie Johnson, City of Bullhead City  
Will Randolph, ADOT  
Michael Peluso, City of Bullhead City  
Roland Hulse, WACOG  
Matthew Gunderson, Mohave County  
Mike Jackson, SNTC  
Todd Steinberger, ADOT

## **Bullhead City Metropolitan Planning Organization (BHCMPO)**

### **TECHNICAL ADVISORY COMMITTEE (TAC) MEETING**

**Wednesday, September 16, 2026 2:00 PM.**

**2135 Highway 95, Unit 145, Bullhead City, AZ 86442**

**[Join the meeting now](#)**

Meeting ID: 225 781 733 682 5

Passcode: Uv9Xq7SZ

- 1. CALL TO ORDER (Chairman)**
- 2. ROLL CALL (Danielle Bruch)**
- 3. PLEDGE OF ALLEGIANCE**
- 4. Title VI – NOTICE TO THE PUBLIC (Danielle Bruch)**
- 5. CALL TO THE PUBLIC**
- 6. Discussion and Update on LRTP and SRTP Kickoff Meeting w/ Kimley Horn**  
*Steve D'Amico, BCHCMPO Executive Director*
- 7. Discussion and Update on HURF Exchange**  
*Steve D'Amico, BCHCMPO Executive Director*

## 8. Discussion on Current ADOT Planner Report

*Will Randolph, ADOT Multimodal Planning Division*

## 9. Discussion on Current P2P Cycle

*Todd Steinberger, ADOT Northwest District – Asst. District Engineer*

## 10. Discussion on Current WACOG Report by WACOG Transportation

*Roland Hulse, WACOG Transportation Manager*

## 11. Title VI Training

*Danielle Bruch, BHCMPO Transportation Planner/Grant Administrator*

## 12. UPCOMING MEETING SCHEDULE

**BHCMPO TAC Meeting: November 18, 2026, 2:00 PM**

**BHCMPO Executive Board Meeting: October 28, 2026, 3:00 PM**

## 13. Adjourn

Dated this 8<sup>th</sup> of September 2026

*Danielle Bruch*

Danielle Bruch  
BHCMPO Transportation Planner/Grant Administrator



# Title VI Nondiscrimination Training



## Title VI

➤ “No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal Financial assistance.”



## Purpose of Training

To ensure all management staff, contractees, and service beneficiaries are aware of the provisions of Title VI of the Civil Rights Act of 1964 and the minimum requirements to be in compliance with its rules, laws, and regulations.



# To Comply with Title VI

- Appoint a Title VI Coordinator
- Attend ADOT Title VI Training
- Provide Title VI Training for Staff, Committee and Executive Board members
- Develop a Title VI Policy Statement and post in visible areas (public meetings, social media, website etc.)
- Acquire signed Title VI Assurances
- Monitor ethnicity and gender of contractors and subcontractors
- Include Title VI Assurances in all contracts
- Inform customers about Title VI annually and disseminate information to the public



# Ensure your Contractors and Sub-Contractors follow the same guidelines

- Sub-recipients must ensure that all contractors and sub-contractors awarded ADOT funded contracts adhere to Title VI and all other applicable civil rights laws and regulations.

# General Requirements for All Title VI Programs

- Summary of public outreach and involvement activities, and description of steps to ensure everyone has meaningful access to activities
- Individuals with language needs
- Procedures for tracking and investigating Title VI complaints
- List of any Title VI investigations, complaints, or lawsuits
- Title VI notice and instructions on how to file a discrimination complaint



# Have a Written Title VI Complaint Process and Complaint Log

## To Include:

- How to file a complaint;
- The complaint must be filed within 180 days of the alleged occurrence or when the alleged discrimination became known to the complainant;
- The complaint should be in writing and signed;
- Determining the jurisdiction, acceptability, and the need for additional information upon receipt to investigate the merit;
- Complaints filed against the sub-recipient should be forwarded to ADOT for investigation;
- Take final action within 60 days, and
- Provide appeal instructions.



[illegible]

\*Specific category (race, color, national origin, etc.) No complaints to date

# Title VI Notice to the Public

## ***BULLHEAD CITY METROPOLITAN PLANNING ORGANIZATION'S TITLE VI NOTICE TO THE PUBLIC***

The Bullhead City Metropolitan Planning Organization (BHCMPO) hereby gives public notice that it is the Agency's policy to assure full compliance with Title VI of the Civil Rights Act of 1964, Title II of the Americans Disabilities Act of 1990 (ADA), and related authorities in all of its programs and activities.

The Bullhead City MPO's Title VI and ADA Programs requires that no person shall, on the grounds of race, color, national origin, or disability, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any Federal Aid Highway program or other activity for which Bullhead City MPO receives Federal financial assistance.

Any person, who believes his/her Title VI or ADA rights have been violated, may file a complaint. Any such complaint must be in writing and filed with the Bullhead City MPO, Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. Title VI Discrimination Complaint Forms may be obtained from the Bullhead City MPO office or website.

|                                                                                   |                                                 |
|-----------------------------------------------------------------------------------|-------------------------------------------------|
| Steve D'Amico, Title VI Coordinator<br>928-201-8664<br>sdamico@bullheadcityaz.gov | 2135 Highway 95 #145<br>Bullhead City, AZ 86442 |
|-----------------------------------------------------------------------------------|-------------------------------------------------|





## Public Outreach

- Early, often and continuous
- Provide opportunities for public to get involved in proposed transportation decisions
- Promote inclusive public participation, including individuals with language needs

## Public Involvement Tips

- Select accessible meeting times, and locations
- Utilize BHC's social media (e.g., Facebook) to complement (not replace) other involvement techniques
- Use non-traditional methods (e.g., Virtual Town-Halls (Zoom), street fairs, faith-based institutions, etc.)

# Individuals with Language needs-Related Requirements of Title VI

- Title VI and its implementing regulations require that recipients take *responsible* steps to ensure *meaningful* access to the benefits, services, information, and other important portions of their programs and activities for individuals who have Language needs.



# How are plans typically implemented?

## Popular Strategies:

- Publishing materials in languages other than English (e.g. Spanish)
- Multi-language public outreach materials (Newspaper, Website, Social Media, Surveys, etc.)
- Multi-language announcements at reception areas
- Language identification using “I Speak” cards

# General Requirements Summary Points

## ➤ Title VI program must include:

- Policy Statement
- Signed Title VI Assurances
- Organization and Staffing
- Program Area Review Procedures
- Data Collection
- **Training**
- Complaint Procedures
- Distribution of Title VI Information
- Public Participation Plan



## Non-Compliance with Title VI

- **Withholding** of payments to the recipient under the contract until the recipient complies, and/or
- **Cancellation, termination or suspension** of the contract, in whole or in part





## QUESTIONS?

BHCMPO Title VI Coordinator  
Steve D'Amico, BHCMPO Director  
[sdamico@bullheadcityaz.gov](mailto:sdamico@bullheadcityaz.gov)  
[www.bullheadcitympo.org](http://www.bullheadcitympo.org)

