



Title VI Plan Federal Fiscal Year 2027

Bullhead City Metropolitan Planning Organization
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www.bullheadcitympo.org

Prepared by:

The Bullhead City Metropolitan Planning Organization

Approved by:

The Bullhead City MPO Executive Board on 4/22/2026

The Bullhead City MPO Technical Advisory Committee on 5/20/2026

En Español:

Para mas informacion, o si esta interesado en participar en el proceso de planificacion de transporte en su comunidad y necesita asistencia con el idioma, por favor comuniquese con:

Steve D'Amico

Telefono: 928-201-8664

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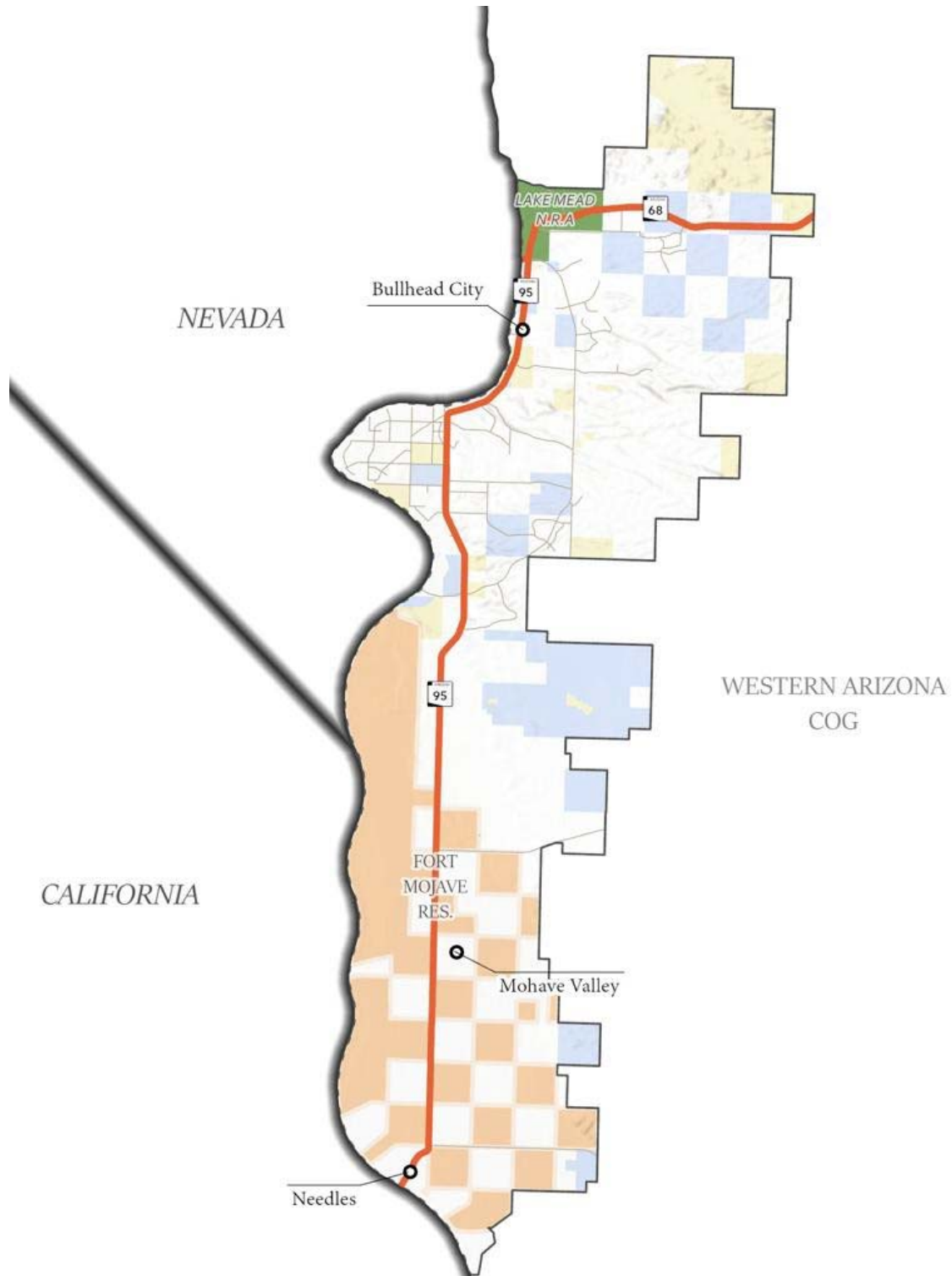
Introduction

The Bullhead City Metropolitan Planning Organization, known as BHCMPO, was formed in 2023, after the area reached a 2020 Census designated urban population exceeding 50,000. Federal legislation requires that an MPO be designated to carry out a comprehensive, continuing, and coordinated transportation planning process for urbanized areas with a population of 50,000 or more. The designated area covers Bullhead City, unincorporated areas of Mohave County to the north, south and east, and Fort Mojave tribal areas to the south. Bullhead City is the fiscal and administrative agent for the MPO.

The BHCMPO is governed by an Executive Board consisting of elected officials from each of the three member jurisdictions. The Executive Board exercises the powers vested in it under 23 U.S.C. 104 (f) and 49 U.S.C. 5305 to carry out the provisions of 23 U.S.C. 134/49 U.S.C. 5303, which includes the power to enter into agreements with other governmental entities for accomplishing necessary duties and responsibilities described under law. In addition, the BHCMPO is guided by an agreement with the Arizona Department of Transportation and a Unified Planning Work Program. These describe the planned activities for providing continuous, coordinated, and comprehensive regional transportation planning.

The BHCMPO is committed to encouraging participation in regional planning activities by all area residents. This agency has a nondiscrimination policy that addresses Title VI, and other relevant federal and state statutes. No person, on the grounds of race, color, national origin, gender, age, disability, or income status, shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any BHCMPO sponsored program of activity. Public outreach and data analysis are two tools used to ensure that equal benefits and disproportionate burdens are assessed during project development. This Title VI Plan sets out the BHCMPO policies and assurances in compliance with Title VI of the Civil Rights Act of 1964.

BHCMPO Planning Boundary Map



The BCHMPO provides transportation planning services to the City of Bullhead City, a portion of Mohave County, and Fort Mojave Tribal areas. It has an estimated population of 63,569.

Policy Statement

Title VI and Americans with Disabilities (ADA)

The Bullhead City Metropolitan Planning Organization (BHCMPO) is committed to ensuring that no person is discriminated against on the grounds of color, race, or national origin as provided by Title VI of the Civil Rights Act of 1964, Federal-Aid Highway Act of 1973, Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990 (ADA), Code of Federal Regulations 49 Part 21, Code of Federal Regulations 23 part 200, and Code of Federal Regulations Part 303. BCHMPO strives to ensure nondiscrimination in all of its programs and activities, whether those programs and activities are federally funded or not. As a sub-recipient of federal funding, BCHMPO is responsible for initiating and monitoring Title VI activities, preparing required reports, and other responsibilities. The BCHMPO's contractors/consultants must also comply with this policy. The U.S. Department of Transportation Title VI implementing regulations can be found at 49 CFR part 21.

Steve D'Amico

Steve D'Amico, Title VI Coordinator
Bullhead City MPO

4/1/2026

Date

Director of Transportation

Date

Assurances

Title VI Assurances - FHWA

The **Bullhead City Metropolitan Planning Organization** (herein referred to as the "Recipient"), HEREBY AGREES THAT, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through *Federal Highway Administration and Arizona Department of Transportation*, is subject to and will comply with the following:

Statutory/Regulatory Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21 (entitled *Non-discrimination in Federally-Assisted Programs Of The Department Of Transportation--Effectuation Of Title VI Of The Civil Rights Act Of 1964*);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda and/or guidance, the Recipient hereby gives assurances that it will promptly take any measures necessary to ensure that:

"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity," for which the Recipient receives Federal financial assistance from DOT, including the Federal Highway Administration.

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

Specific Assurances

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its *Federal Aid Highway Program*.

- 1) The Recipient agrees that each "activity," "facility," or "program," as defined in §§ 21.23 (b) and 21.23 (e) of 49 C.F.R. § 21 will be (with regard to an "an "activity") facilitated, or will be (with regard to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.
- 2) The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all *Federal Aid Highway Program* and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

*"The **Bullhead City Metropolitan Planning Organization**, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252.42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."*

- 3) The Recipient will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.
- 4) The Recipient will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.
- 5) That where the Recipient receives Federal financial assistance to a construct a facility or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
- 6) That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
- 7) That the Recipient will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
 - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project or program.
- 8) That this assurance obligates the Recipient for the period during which the Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:
 - a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - b. the period during which the Recipient retains ownership or possession of the property.
- 9) The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
- 10) The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, the **Bullhead City Metropolitan Planning Organization** also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing *Federal Highway Administration or Arizona Department of Transportation* access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the *Federal Highway Administration or Arizona Department of Transportation*. You must keep records, reports, and submit the material for review upon request to *Federal Highway Administration, Arizona Department of Transportation*, or its designee in timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

Bullhead City Metropolitan Planning Organization gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the *Federal Highway Administration and Arizona Department of Transportation*. This ASSURANCE is binding on Arizona, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors, transferees, successors in interest, and any other participants in the *Federal Aid Highway Program*. The person(s) signing below is authorized to sign this ASSURANCE on behalf of the Recipient.

Steve D'Amico

Steve D'Amico, Title VI Coordinator
Bullhead City MPO

4/1/2026

Date

DRAFT

Appendix A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, *Federal Highway Administration or the Arizona Department of Transportation*, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performance by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient, the *Federal Highway Administration or Arizona Department of Transportation* to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient, the *Federal Highway Administration, or Arizona Department of Transportation*, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the *Federal Highway Administration or Arizona Department of Transportation*, may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. canceling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with request to any subcontract or procurement as the Recipient, the *Federal Highway Administration, or Arizona Department of Transportation* may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

Appendix B

Clauses for Deeds Transferring United States Property

The following clauses will be included in deeds effecting or recording the transfer of real property, structures or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Assurance 4:

NOW, THEREFORE, the U.S. Department of Transportation as authorized by law and upon the condition that ***Bullhead City Metropolitan Planning Organization*** will accept title to the lands and maintain the project constructed thereon in accordance with *Title 23, United States Code the Regulations for the Administration of Federal Aid for Highways*, and the policies and procedures prescribed by the *Arizona Department of Transportation, Federal Highway Administration and the U.S. Department of Transportation* in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252;42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the ***Bullhead City Metropolitan Planning Organization*** all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto ***Bullhead City Metropolitan Planning Organization*** and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on the ***Bullhead City Metropolitan Planning Organization***, its successors and assigns.

The ***Bullhead City Metropolitan Planning Organization***, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [...] [and]* (2) that the ***Bullhead City Metropolitan Planning Organization*** will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended[, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department will have a right to enter or re-enter said lands and facilities on said land, and that above described land and facilities will thereon revert to and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction].*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI)

Appendix C

Clauses for Transfer of Real Property Acquired or Improved Under the Activity, Facility or Program

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by the **Bullhead City Metropolitan Planning Organization** pursuant to the provisions of Assurance 7(a):

A. The (grantee, lessee, permittee, etc. as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that:

1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities,

B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Nondiscrimination covenants, **Bullhead City Metropolitan Planning Organization** will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued. *

C. With respect to a deed, licenses, leases, permits, etc., in the event of breach of any of the above Nondiscrimination covenants, **Bullhead City Metropolitan Planning Organization** will have the right to enter or re-enter the lands and facilities thereon, and the above-described lands and facilities will there upon revert to and vest in and become the absolute property of the **Bullhead City Metropolitan Planning Organization** and its assigns*.

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI)

Appendix D

Clauses for Construction/Use/Access to Real Property Acquired Under the Activity, Facility or Program

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments/agreements entered into by the **Bullhead City Metropolitan Planning Organization** pursuant to the provisions of Assurance 7(a):

A. The (grantee, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, "as a covenant running with the land") that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended set forth in this Assurance.

B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Nondiscrimination covenants, **Bullhead City Metropolitan Planning Organization** will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.*

C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, **Bullhead City Metropolitan Planning Organization** will there upon revert to and vest in and become the absolute property of **Bullhead City Metropolitan Planning Organization** and its assigns.*

(* Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

Appendix E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. §4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, subrecipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1687 *et seq.*).

Notice to the Public

The following "Notice to the Public" is posted in the Bullhead City MPO office in the front lobby on the wall behind the reception desk and will be posted on the Bullhead City MPO website.

BULLHEAD CITY METROPOLITAN PLANNING ORGANIZATION'S TITLE VI NOTICE TO THE PUBLIC

The Bullhead City Metropolitan Planning Organization (BHCMPO) hereby gives public notice that it is the Agency's policy to assure full compliance with Title VI of the Civil Rights Act of 1964, Title II of the Americans Disabilities Act of 1990 (ADA), and related authorities in all of its programs and activities.

The Bullhead City MPO's Title VI and ADA Programs requires that no person shall, on the grounds of race, color, national origin, or disability, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any Federal Aid Highway program or other activity for which Bullhead City MPO receives Federal financial assistance.

Any person, who believes his/her Title VI or ADA rights have been violated, may file a complaint. Any such complaint must be in writing and filed with the Bullhead City MPO, Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. Title VI Discrimination Complaint Forms may be obtained from the Bullhead City MPO office or website.

Steve D'Amico, Title VI Coordinator 928-201-8664 sdamico@bullheadcityaz.gov www.bullheadcitympo.org	2135 Highway 95 #145 Bullhead City, AZ 86442
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AVISO AL PUBLICO SOBRE EL TITULO VI DE LA ORGANIZACION METROPOLITANA BULLHEAD CITY

La organización de planificación metropolitana Bullhead City Metropolitan Planning Organization (Bullhead City MPO) por este medio hace un aviso público de que la norma de la Agencia es la de asegurar el cumplimiento total con el Título VI del Decreto de los Derechos Civiles de 1964, con el Decreto de Restauración de los Derechos Civiles de 1987, con el Título II del Decreto de Americanos con Discapacidades de 1990 (ADA por sus siglas en Inglés), y con las autoridades relacionadas en todos sus programas y actividades.

Los programas de Bullhead City MPO bajo el Título VI y el decreto ADA requieren que ninguna persona deberá, basándose en su raza, color, origen nacional, o discapacidad, ser excluida de su participación en, denegada de los beneficios de, o de otra forma verse sujeta a discriminación bajo cualquier programa de Carreteras con Asistencia Federal u otra actividad para la cual Bullhead City MPO reciba asistencia financiera federal.

Cualquier persona que crea que se han violado sus derechos bajo el Título VI o el decreto ADA, puede registrar una queja. Cualquier dicha queja debe hacerse por escrito y registrarse con el Coordinador del Título VI de la organización Bullhead City MPO dentro de ciento ochenta (180) días después de la fecha en la que haya ocurrido el supuesto evento discriminatorio. Las Formas de Quejas se pueden obtener en la oficina o el sitio web de la organización Bullhead City MPO.

Steve D'Amico, Coordinador Titulo VI 928-201-8664 sdamico@bullheadcityaz.gov www.bullheadcitympo.org	2135 Highway 95 #145 Bullhead City, AZ 86442
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Non-Discrimination Complaint Procedures

Bullhead City MPO annually reviews the complaint log (see page 40). So far, no complaints have been filed. If a complaint did arise, the organization would work in a timely manner to address the complaint as thoroughly as possible. Any person who believes that he or she, either individually, as a member of any specific class of persons, or in connection with any minority contractor, has been subjected to discrimination prohibited by Title VI of Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987 as they relate to any Federal Highway Administration (FHWA) or Federal Transit Administration (FTA) funded program or activity administered by the Bullhead City MPO, its subrecipients, consultants and contractors may file a complaint. The complaint must be (a) unequal treatment because of race, color, or national origin or (b) noncompliance with Title VI rules or guidelines adopted thereunder. The complaint form in both English and Spanish can be found at the Bullhead City MPO website and as an attachment (Exhibit "A") of this document. If information is needed in another language, please contact the Bullhead City MPO at (928) 201-8664. *Si se necesita información en Español, por favor comuníquese con la oficina de Bullhead City MPO al (928) 201-8664. BHCMPO assesses the language needs for federal activities by gathering the current U.S. Census Bureau data. Language request services presented to the BHCMPO will be recorded on a spreadsheet and a copy will be posted at the BHCMPO office at the receptionist desk.*

Steve D'Amico, Executive Director – Title VI Program Coordinator
Bullhead City Metropolitan Planning Organization
2135 Highway 95, #145
Bullhead City, AZ 86442
928-201-8664

FHWA Title VI Complaint Procedures

These procedures apply to all complaints filed under Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 as they relate to any FHWA program or activity administered by the Bullhead City MPO, its subrecipients, consultants and contractors. In addition to these procedures, complainants reserve the right to file formal complaints with other state or federal agencies or take legal action for complaints alleging discrimination.

Required procedures for FHWA Title VI Complaints filed against the Bullhead City MPO, the Bullhead City MPO's subrecipients, contractors or consultants:

- 1) Any person, specific class of persons or entity that believes they have been subjected to discrimination on an FHWA-related activity or program as prohibited by the legal provisions of Title VI on the basis of race, color, national origin, can file a formal complaint with the Bullhead City MPO. A copy of the Complaint Form may be obtained at the Bullhead City MPO office or website.
- 2) The complaint must be filed within 180 days of the alleged discrimination and include the date the alleged discrimination became known to the complainant or the last date of the incident.
- 3) Complaints should be in writing, signed, and may be filed by mail, fax, in person, or e-mail. However, the complainant may call the Bullhead City MPO and provide the allegations by telephone for transcription. Once transcribed the Bullhead City MPO will send the written complaint to the complainant for correction and signature.
- 4) A complaint should contain at least the following information:
 - a) A written explanation of what has happened;
 - b) A way to contact the complainant;
 - c) The basis of the complaint (e.g., race, color, national origin);
 - d) The identification of a specific person/people and the respondent (e.g., Bullhead City MPO/organization) alleged to have discriminated;

- e) Sufficient information to understand the facts that led the complainant to believe that discrimination occurred in a program or activity that receives Federal Highway Administration financial assistance; and is a consultant, contractor or subrecipient of the Bullhead City MPO and
 - f) The date(s) of the alleged discriminatory act(s).
- 5) Upon receipt of a complaint, the Bullhead City MPO will forward all FHWA Title VI complaints to Arizona Department of Transportation (ADOT) External Civil Rights (ECR) within 72 hours.
 - 6) ADOT ECR will forward all FHWA Title VI complaints to the FHWA Division Office.
 - 7) All Title VI complaints received by the FHWA Division Office will be forwarded to the FHWA Office of Civil Rights for processing and potential investigation.
 - 8) If the FHWA Office of Civil Rights determines a Title VI complaint against a subrecipient can be investigated by ADOT ECR, the FHWA Office of Civil Rights may delegate the task of investigating the complaint to ADOT ECR. ADOT ECR will conduct the investigation and forward the Report of Investigation to the FHWA Office of Civil Rights for review and final disposition.
 - 9) The disposition of all Title VI complaints will be undertaken by the FHWA Office of Civil Rights, through either (1) informal resolution or (2) issuance of a Letter of Finding of compliance or noncompliance with Title VI. A copy of the Letter of Finding will be sent to the FHWA Division Office.
 - 10) The complainant may also file a discrimination related complaint on an FHWA program or activity directly with ADOT or with the Federal Highway Administration by contacting the agencies at:

<p>ADOT External Civil Rights 1801 W. Jefferson St., Phoenix, AZ 85007 602.712.8946 Email: CivilRightsOffice@azdot.gov</p>	<p>Federal Highway Administration U.S. Department of Transportation Office of Civil Rights 1200 New Jersey Avenue, SE, 8th Floor E81-105 Washington, DC 20590 2025 Title VI Plan Page 24 Email: CivilRights.FHWA@dot.gov 202-366-0693 202-366-1599 FAX</p>
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FTA Title VI Complaint Procedures

Required procedures for FTA Title VI Complaints filed against the BHCMPO, the BHCMPO's subrecipients, contractors or consultants:

- 1) Any person, specific class of persons or entity that believes they have been subjected to discrimination on an FTA-related activity or program as prohibited by the legal provisions of Title VI on the basis of race, color, or national origin, can file a formal complaint with the Bullhead City MPO. A copy of the Complaint Form may be obtained at the Bullhead City MPO office or website at www.bullheadcitympo.org
- 2) The complaint must be filed within 180 days of the alleged discrimination and include the date the alleged discrimination became known to the complainant or the last date of the incident.
- 3) Complaints should be in writing, signed, and may be filed by mail, fax, in person, or e-mail. However, the complainant may call the Bullhead City MPO and provide the allegations by telephone for transcription. Once transcribed the Bullhead City MPO will send the written complaint to the complainant for correction and signature.
- 4) A complaint should contain at least the following information:
 - a) A written explanation of what has happened;
 - b) A way to contact the complainant;
 - c) The basis of the complaint (e.g., race, color, national origin);
 - d) The identification of a specific person/people and the respondent (e.g., Bullhead City MPO/organization) alleged to have discriminated;
 - e) Sufficient information to understand the facts that led the complainant to believe that discrimination occurred in a program or activity that receives Federal Highway Administration financial assistance; and is a consultant, contractor or subrecipient of the Bullhead City MPO and
 - f) The date(s) of the alleged discriminatory act(s).
- 5) Upon receipt of a complaint, the Bullhead City MPO will notify Arizona Department of Transportation (ADOT) External Civil Rights (ECR) of an FTA Title VI complaint within 72 hours of its receipt.
- 6) All Title VI complaints received by the Bullhead City MPO will be reviewed for processing and potential investigation within 60 days.
- 7) The complainant will receive a letter of finding stating the final decision.
- 8) If the FHWA Office of Civil Rights determines a Title VI complaint against a subrecipient can be investigated by ADOT ECR, the FHWA Office of Civil Rights may delegate the task of investigating the complaint to ADOT ECR. ADOT ECR will conduct the investigation and forward the Report of Investigation to the FHWA Office of Civil Rights for review and final disposition.
- 9) The disposition of all Title VI complaints will be undertaken by the FHWA Office of Civil Rights, through either (1) informal resolution or (2) issuance of a Letter of Finding of compliance or noncompliance with Title VI. A copy of the Letter of Finding will be sent to the FHWA Division Office.
- 10) The complainant may also file a discrimination-related complain on an FHWA program or activity directly with ADOT or with the Federal Highway Administration by contacting the agencies at:

ADOT External Civil Rights Office
1801 W. Jefferson St.,
Phoenix, AZ 85007
602.712.8946
Email: CivilRightsOffice@azdot.gov

Federal Transit Administration
Office of Civil Rights
1200 New Jersey Avenue, SE
Washington, DC 20590
888-446-4511

DRAFT

American Community Survey 2024 Estimates

Language Spoken at Home for Population over 5 Years Old	Arizona Village, AZ		Bullhead City, AZ		Fort Mohave, AZ	
	Estimate	%	Estimate	%	Estimate	%
Total:	672		40,712		15,263	
Speak only English	625	93.01%	35,468	87.12%	13,764	90.18%
Spanish:	33	4.91%	4,146	10.18%	1,119	7.33%
Speak English "very well"	33	4.91%	2,563	6.30%	764	5.01%
Speak English less than "very well"	0	0.00%	1,583	3.89%	355	2.33%
French, Haitian, or Cajun:	0	0.00%	28	0.07%	6	0.04%
Speak English "very well"	0	0.00%	10	0.02%	6	0.04%
Speak English less than "very well"	0	0.00%	18	0.04%	0	0.00%
German or other West Germanic languages:	0	0.00%	67	0.16%	57	0.37%
Speak English "very well"	0	0.00%	56	0.14%	57	0.37%
Speak English less than "very well"	0	0.00%	11	0.03%	0	0.00%
Russian, Polish, or other Slavic languages:	0	0.00%	80	0.20%	44	0.29%
Speak English "very well"	0	0.00%	80	0.20%	44	0.29%
Speak English less than "very well"	0	0.00%	0	0.00%	0	0.00%
Other Indo-European languages:	0	0.00%	166	0.41%	27	0.18%
Speak English "very well"	0	0.00%	152	0.37%	27	0.18%
Speak English less than "very well"	0	0.00%	14	0.03%	0	0.00%
Korean:	0	0.00%	84	0.21%	0	0.00%
Speak English "very well"	0	0.00%	0	0.00%	0	0.00%
Speak English less than "very well"	0	0.00%	84	0.21%	0	0.00%
Chinese (incl. Mandarin, Cantonese):	0	0.00%	7	0.02%	0	0.00%
Speak English "very well"	0	0.00%	7	0.02%	0	0.00%
Speak English less than "very well"	0	0.00%	0	0.00%	0	0.00%
Vietnamese:	0	0.00%	29	0.07%	0	0.00%
Speak English "very well"	0	0.00%	0	0.00%	0	0.00%
Speak English less than "very well"	0	0.00%	29	0.07%	0	0.00%
Tagalog (incl. Filipino):	0	0.00%	221	0.54%	132	0.86%
Speak English "very well"	0	0.00%	184	0.45%	100	0.66%
Speak English less than "very well"	0	0.00%	37	0.09%	32	0.21%
Other Asian and Pacific Island languages:	0	0.00%	165	0.41%	62	0.41%
Speak English "very well"	0	0.00%	136	0.33%	62	0.41%
Speak English less than "very well"	0	0.00%	29	0.07%	0	0.00%
Arabic:	0	0.00%	31	0.08%	0	0.00%
Speak English "very well"	0	0.00%	19	0.05%	0	0.00%
Speak English less than "very well"	0	0.00%	12	0.03%	0	0.00%
Other and unspecified languages:	14	2.08%	220	0.54%	52	0.34%
Speak English "very well"	14	2.08%	56	0.14%	52	0.34%
Speak English less than "very well"	0	0.00%	164	0.40%	0	0.00%

Language Spoken at Home for Population over 5 Years Old	Mesquite Creek, AZ		Mohave Valley, AZ		Mojave Ranch Estates, AZ		Willow Valley, AZ	
	Estimate	%	Estimate	%	Estimate	%	Estimate	%
Total:	548		2,414		34		949	
Speak only English	502	91.61%	2,291	94.90%	25	73.53%	931	98.10%
Spanish:	28	5.11%	46	1.91%	0	0.00%	13	1.37%
Speak English "very well"	18	3.28%	46	1.91%	0	0.00%	13	1.37%
Speak English less than "very well"	10	1.82%	0	0.00%	0	0.00%	0	0.00%
French, Haitian, or Cajun:	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Speak English "very well"	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Speak English less than "very well"	0	0.00%	0	0.00%	0	0.00%	0	0.00%
German or other West Germanic languages:	0	0.00%	0	0.00%	8	23.53%	0	0.00%
Speak English "very well"	0	0.00%	0	0.00%	8	23.53%	0	0.00%
Speak English less than "very well"	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Russian, Polish, or other Slavic languages:	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Speak English "very well"	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Speak English less than "very well"	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Other Indo-European languages:	0	0.00%	24	0.99%	0	0.00%	0	0.00%
Speak English "very well"	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Speak English less than "very well"	0	0.00%	24	0.99%	0	0.00%	0	0.00%
Korean:	4	0.73%	0	0.00%	0	0.00%	0	0.00%
Speak English "very well"	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Speak English less than "very well"	4	0.73%	0	0.00%	0	0.00%	0	0.00%
Chinese (incl. Mandarin, Cantonese):	4	0.73%	0	0.00%	0	0.00%	0	0.00%
Speak English "very well"	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Speak English less than "very well"	4	0.73%	0	0.00%	0	0.00%	0	0.00%
Vietnamese:	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Speak English "very well"	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Speak English less than "very well"	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Tagalog (incl. Filipino):	3	0.55%	53	2.20%	0	0.00%	0	0.00%
Speak English "very well"	3	0.55%	53	2.20%	0	0.00%	0	0.00%
Speak English less than "very well"	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Other Asian and Pacific Island languages:	3	0.55%	0	0.00%	0	0.00%	0	0.00%
Speak English "very well"	3	0.55%	0	0.00%	0	0.00%	0	0.00%
Speak English less than "very well"	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Arabic:	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Speak English "very well"	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Speak English less than "very well"	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Other and unspecified languages:	4	0.73%	0	0.00%	1	2.94%	5	0.53%
Speak English "very well"	2	0.36%	0	0.00%	1	2.94%	2	0.21%
Speak English less than "very well"	2	0.36%	0	0.00%	0	0.00%	3	0.32%

Program Areas

Regional Transportation Planning

- Long Range Transportation Plan (LRTP)
- Transportation Improvement Program (TIP)
- Planning Studies (e.g. Transit, Safety, etc.)
- Public Involvement Plan (PIP)

The Title VI Coordinator provides oversight to the program areas. Annually, the Title VI Coordinator will report in the Goals and Accomplishment Report data collected throughout the year and explain the steps for each program area in order to comply with Title VI Program requirements.

The Title VI Coordinator is responsible for overseeing the preparation and execution of all planning study contracts for consultants to ensure Title VI compliance.

FHWA Funded Contracts will be reviewed for the following:

- Include the most recently signed assurances;
- Include subrecipient signed assurances; and
- Ensure the consultant is complying with Title VI Assurances.

The following outlines the program areas, general description of each program, and review procedures:

Program Area: Regional Transportation Planning

The Regional Transportation Planning category includes the following:

- Long Range Transportation Plan (LRTP)
- Transportation Improvement Program (TIP)
- Other Planning Studies (transit, safety, etc.)

The LRTP addresses the mobility needs of people of all ages, incomes and abilities. It identifies the desired vision for the region's transportation system in which funding is unconstrained. The fiscally constrained LRTP addresses federal requirements for the process of developing, and the content to be included within, a long-range transportation plan. It defines transportation elements and services to be provided over a 20-year time period based on reasonably expected revenues.

The TIP identifies all federally funded transportation projects to be completed in the Bullhead City MPO region over a five-year period. Reviewed for the following:

- Include the most recently signed assurances;
- Include subrecipient signed assurances; and
- Ensure the consultant is complying with Title VI Assurances.

Steps/Process Program Review Procedures

All Board and committee meetings are open to the public. Public comment is always included as an agenda item for all Executive Board and Technical Advisory Committee meetings.

Self-Identification Surveys in both English and Spanish are made available at each Executive Board and Technical Advisory Committee meeting. The data collected from these surveys allows for the analysis to ensure that all persons have an equal opportunity to benefit from or have access to the activities of the MPO and to avoid any disproportionate impacts from those activities.

As part of the public outreach process, surveys are made available to the public either on-line and/or in hard copy to collect a variety of data for planning studies. Statistical data such as race, color, and national origin are captured during

these public surveys. The data collected from these surveys allows for the analysis to determine if Title VI neighborhoods are receiving equal benefit and not a disproportionate burden.

All planning studies are made available to the public for a minimum of 30-day review and comment period.

Program Area: Public Involvement Plan

The purpose of a public involvement plan is to ensure a proactive public involvement procedure that allows the public to be involved in all phases of the planning process by providing complete information, timely public notice, opportunities for making comments, full access to key decisions, and early and continuing involvement in developing transportation plans and programs.

Program Review Procedures

Public notices are made available in both English and Spanish.

Individuals who are not able to attend meetings may make a request for the information at Bullhead City MPO offices for delivery of materials to their homes. Public meetings are held in facilities that are compliant with the Americans with Disabilities Act (ADA); and arrange for reasonable accessibility and accommodation to persons with disabilities. Further, to provide equally effective communication, Bullhead City MPO will make do preparation, when appropriate, for persons requiring assistance, such as the hearing or visually impaired, upon request.

The Public Involvement Plan is made available to the public for a minimum of 45-day review and comment period.

Data Collection and Analysis

The Bullhead City MPO is required by federal regulations to collect statistical data on the race, color, and national origin of participants in its programs. Data is collected from the U.S. Census Bureau, Executive Board and Technical Advisory Committee meetings, public meetings, planning study surveys, and procurement contracts. Data collection efforts specific to each program area are described on an annual basis in the Bullhead City MPO Title VI Implementation Plan. Annually, the data collection findings from each program area are reported in the Bullhead City MPO Goals and Accomplishment Report. The data will be maintained for the purpose of planning projects and programs. Demographic maps can be viewed in pages 46-60.

Public Meetings

Self-Identification Surveys in both English and Spanish are made available at each public meeting. Public involvement materials including meeting notices, project fact sheets and/or flyers and other documents are made available in both English and Spanish. The data collected from the surveys allows for the analysis to determine if Title VI neighborhoods are receiving equal benefit and not a disproportionate burden.

Planning Studies

As part of the public outreach process, surveys are made available to the public either on-line and/or in hard copy to collect a variety of data for planning studies. Statistical data such as race, color, and national origin are captured during these surveys. The data collected from these surveys allows for the analysis to determine if Title VI neighborhoods are receiving equal benefit and not disproportionate burden.

Procurement

AZ UTRACS is utilized to collect race and sex of all bidders and contract awardees, to ensure DBE compliance. As the BHCMPO was recently formed, there is no data on bidder awardees, as no contracts have been awarded to date.

Population and Demographic Profiles

2024 Area Estimates Population by Race		
Category	Bullhead City	Mohave County
Population	41,348	213,267
White	28,030	160,165
Hispanic/Latino	9,848	34,126
African American/Black	542	2,063
American Indian/Alaskan Native	346	4,053
Native Hawaiian/Pacific Islander	78	365
Asian	585	2,600
Other Races	141	690
2 or more Races	1,778	9,205

** Source: U.S. Census Bureau, 2024 American Community Survey (ACS) 5-year estimates*

ACS data are based on a sample and are subject to sampling variability

individual with language needs persons refers to persons age 5 years and over for who English is not their primary language and who have a limited ability to read, write, speak, or understand English. It includes people who reported to the Census they speak English less than very well, not well, or not at all.

Communications & Public Involvement

The Bullhead City MPO will operate under a comprehensive Public Involvement Plan (PIP). The Plan explains the agency goals for public involvement, governing structure, and composition of boards, procedures for board meetings, program areas, interagency coordination, and specific procedures for public involvement in the planning process, public engagement and notification methods. The full plan available on the BHCMPO's website at: [BHCMPO-Public-Participation-Plan-2025-APPROVED.pdf](#)

Commitment to Public Involvement

The Public Involvement Plan (PIP) contains background material, guidelines and commitments that the Bullhead City MPO is undertaking to incorporate an effective public process into future plans, projects and programs. Specifically, the Bullhead City MPO is committed to:

- Inclusive and meaningful public involvement
- Open and honest communications with all individuals and entities
- Timely public notice
- Full public access to information and key decisions
- Creating a sense of shared responsibility and ownership for regional transportation/congestion problems and a shared sense of pride in the development of solutions to those problems
- Helping form partnerships between member entities, and the private and public sectors to plan and implement transportation/congestion solutions
- Establishing policies and prioritizing needs based on valid data and using objective, fair and consistent processes
- Providing information and gathering input so that decision makers will be able to make informed decisions

Public Meetings

The Bullhead City MPO's Executive Board meets the fourth Wednesday of every other month, and the Technical Advisory Committee meets the third Wednesday of every other month (subject to change). The upcoming meeting schedule will be published on the BHCMPO's website. Agendas for each meeting are posted at the BHCMPO office, located at 2135 Highway 95, #145, Bullhead City, AZ, and online during each meeting. Meetings are open to the public. When meetings are held virtually, they are made available online. Meetings are organized to encourage public participation with a call to the public at the beginning of all meetings. Meeting dates and times are posted ahead of time at the MPO's office, MPO's website, and at Bullhead City Hall. Notices are also provided to Mohave County Supervisor's offices in Bullhead City and Fort Mohave for distribution. Interpretation services can be provided when requested or a need is anticipated. In the event of a cancellation, notices will be posted on website a minimum of 48 hours in advance or as early as possible, as well as email notification sent to regular meeting participants.

The following statement is conveyed on each meeting schedule as well as on each agenda:

Pursuant to Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and other nondiscrimination laws and authorities, The Bullhead City Metropolitan Planning Organization (BHCMPO) does not discriminate on the basis of race, color, national origin, sex, age, or disability. Persons that require reasonable accommodation based on language or disability should contact Steve D'Amico, BHCMPO's Title VI Coordinator at sdamico@bullheadcityaz.gov or (928) 201-8664. Requests should be made at least 48 hours prior or as early as possible to the meeting so that accommodations may be arranged.

En conformidad con el Título VI del Decreto de los Derechos Civiles de 1964, el Decreto de Americanos con Discapacidades (ADA por sus siglas en inglés), y otras leyes y autoridades contra la discriminación, la organización de planificación metropolitana Bullhead City Metropolitan Planning Organization (BHCMPO por sus siglas en inglés) no discrimina basándose en raza, color, origen nacional, género/sexo, edad o discapacidad. Las personas que requieran una adaptación razonable basada en idioma o discapacidad se deben comunicar con Steve D'Amico, Coordinadora del Título

VI de BHCMPO en sdamico@bullheadcityaz.gov ó llamando al (928) 201-8664. Las solicitudes deben hacerse al menos 48 horas antes o tan pronto como sea posible para la reunión, de modo que se puedan hacer los arreglos necesarios.

To date, no request has been made.

Website & Social Media

The BHCMPO website is located at www.bullheadcitympo.org . The site includes information on BHCMPO's responsibilities, programs, key products, meeting calendars, agendas, staff contact information, the Title VI Plan, complaint procedures, and complaint forms. Social media will also be utilized to educate, promote outreach, provide surveys, and notify the public of upcoming events.

Publications

The BHCMPO will issue publications, reports and maps as part of the agency's work program. Once completed, the publications will be available on the BHCMPO website at www.bullheadcitympo.org .

Opportunities for Public Comment

BHCMPO provides opportunities for comment on the adoption of transportation plans, programs and amendments. Comments are accepted by phone, email, US mail, and in person at any meeting. Public comment periods are advertised through email notices, web, and newspaper advertisements.

Staff Accessibility

Contact information for all staff is provided on the BHCMPO's website, on project fact sheets and brochures, and in meeting agendas. Staff attend public meetings and are available to answer questions and take comments.

Events

Events such as workshops, open houses, and forums are held as needed. MPO staff will utilize local events (fairs, farmer's markets, etc.) as opportunities for public outreach and to receive public comments on upcoming plans and projects.

Engagement of Title VI Protected Groups

The Bullhead City MPO is committed to actively engaging traditionally underrepresented populations, and the organization will utilize a variety of techniques to design and evaluate public involvement tools.

Bullhead City MPO will maintain distribution lists that contain community organizations, leaders, and religious organizations that are engaged in issues affecting Title VI protected populations. Community organizations and their leaders are invaluable in building communication between agencies and underrepresented groups. Community groups also provide access to individuals and can serve as forums for participation. Oftentimes these organizations reflect community-wide concerns and can advise an agency on useful strategies for interaction.

Advertisements for public comment may include a tagline in Spanish that translation services are available upon request. This would include the LRTP, TIP, and other plans affecting vulnerable populations. Language assistance needs will be documented on a spreadsheet and located at the receptionist desk at the BHCMPO office.

Bullhead City MPO will evaluate its meeting times and locations to ensure opportunities for a broad audience to attend. This would include, but not be limited to, assuring that the locations of public meetings are close to transit lines, are accessible to the disabled, and are held at a variety of times to provide the widest opportunity for involvement. Additionally, virtual options are provided for all public meetings.

Bullhead City MPO will annually evaluate the effectiveness of all communications and public involvement efforts and make appropriate adjustments to its public involvement strategy. As part of this effort, effort will be made to contact different community groups to determine whether any revisions are advisable.

Bullhead City MPO will provide key technical information in a manner that facilitates easy review by populations who may be traditionally underrepresented or underserved by existing transportation systems. This may include the provision of information to sight-impaired persons, non-English speakers, or persons without extensive formal schooling.

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Bullhead City MPO Organization

The Bullhead City MPO serves Bullhead City, unincorporated areas of Mohave County, and the Fort Mojave Tribe. The BHCMPO is charged with providing technical assistance to all the entities within the region for transportation planning, project management, transit programs and activities, and other related programs.

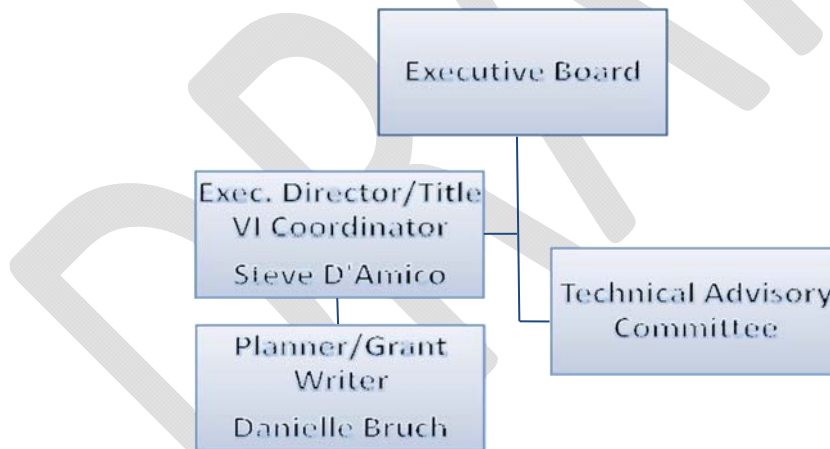
General Organization

The Bullhead City MPO was developed in 2023, and is dedicated to serving its local jurisdictions, Bullhead City, Mohave County, and the Fort Mojave Tribe. Federal regulations require that an MPO be designated to carry out a comprehensive, continuing, and coordinated transportation planning process for urbanized areas with a population of 50,000 or more. The City of Bullhead City is the fiscal and administrative agent for the Bullhead City MPO.

BHCMPO Title VI Program Coordination and Administration

The Executive Board for the Bullhead City MPO is responsible for ensuring the implementation and approval of the Bullhead City MPO Title VI Plan and program. The Executive Director of the Bullhead City MPO, on behalf of the Executive Board, is responsible for the overall management of the Title VI program and serves as the Title VI Program Coordinator. Compliance for the Bullhead City MPO transportation planning program is ongoing and falls under duties of the Bullhead City MPO Executive Director which includes, but is not limited to, activities such as; project reporting, data collection, technical assistance and training, when available. Disadvantaged populations are provided equal opportunity to participate in transportation planning through the Bullhead City MPO Transportation Advisory Committee (TAC) member in their community. The day-to-day administration of the transportation programs lies with the Executive Director, located in Bullhead City.

BHCMPO Organizational Chart



Executive Board

As outlined in the Bullhead City MPO Executive Board By-Laws, the Executive Board is the policy body of the “BHCMPO” consists of elected officials from the City of Bullhead City, Mohave County, and Fort Mojave Indian Tribe; one member from the Arizona Department of Transportation’s State Transportation Board (appointed to the State Transportation Board by the Governor OF THE State of Arizona); and one ex-officio from ADOT appointed by the BHCMPO Executive Board. As these members are either elected or appointed to serve on their respective County/City Boards/Councils, it is outside the BHCMPO’s area of influence to promote minority participation. As the policy body, the function of the Executive Board is to coordinate transportation planning and related implementation activities within the metropolitan area. The Board must approve all agreements and contracts and the Chairman, or designee, signs all appropriate documents related to contracts and agreements. The Executive Board also reviews and approves the Title VI Nondiscrimination Program Plan.

Bullhead City MPO Executive Board Representatives		
City of Bullhead City	Three Members	Mayor, Vice-Mayor, Council Member
Mohave County	Two Members	Districts 2 & 5 Supervisors
Fort Mojave Tribe	One Member	Tribal Chairman
AZ State Transportation Bd.	One Member	Dist. 6 Board Member

Technical Advisory Committee (TAC)

The TAC is an advisory committee to the Executive Board. TAC committee representatives should have expertise in any of the following transportation subjects: highways, public works, engineering, aeronautics, transit and planning. The committee has the authority, and primary responsibility to conduct technical reviews regarding all work activities of the unified planning work program; to recommend project awards; and to advise the executive board on appropriate actions to be taken for the overall planning direction of the region. The TAC committee is selected and voted in by the following way:

- Request for nomination by any member of the TAC
- Request for nomination by staff
- Request for nomination by any member of entity of the BHCMPO

Ten-member committee is comprised of the following: Bullhead City Assistant City Manager (Chairman); Bullhead City Human Services Director (Vice-Chairman); Mohave County Public Works Director; Bullhead City Public Works Director; Bullhead City Transit Manager; Fort Mojave Tribal Chairman; WACOG (Western AZ Council of Governments) Transportation Program Manager; SNTC (Southern Nevada Transit Coalition) Executive Director; and representatives from ADOT’s Northwest District Engineering Office and Transportation Planning Division. ADOT TAC committee members are appointed by the executive board.

Bullhead City MPO TAC Representatives		
City of Bullhead City	Four Members	Asst. City Mgr., Human Serv. Dir., PW Dir., Transit Mgr.
Mohave County	One Member	Public Works Director
Fort Mojave Tribe	One Member	Tribal Chairman
WACOG	One Member	Transportation Program Mgr.
SNTC	One Member	Executive Director
ADOT	Two Members	Asst. Dist. Eng., Transportation Planner

Title VI Training

Compliance for the Bullhead City MPO transportation planning program is ongoing and falls under duties of the Bullhead City MPO Executive Director – Title VI Coordinator. Annually, Title VI nondiscrimination training will be offered to the Bullhead City MPO staff, Executive Board, Technical Advisory Committee, and subrecipients. Annual training will be reported in the Goals and Accomplishment Report.

BHCMPO Staff

Bullhead City MPO staff will attend all relevant annual training sessions hosted by ADOT. All new hires, interns or volunteers will be given training on this topic during their employee orientation and annually. Training will be tracked and reported annually to ADOT's Civil Rights Division. Compliance for the Bullhead City MPO transportation planning program is ongoing and falls under duties of the Bullhead City MPO Executive Director – Title VI Coordinator. The Title VI training will include topics; What is Title VI, Title VI Notice to the Public, Title VI Complaint Process, Title VI Annual Report, and Non-Compliance w/ Title VI.

Executive Board

This training will occur annually and functions as part training and debriefing regarding highlights from the previous reporting year. The training portion is high-level and is tailored to identify and address major challenges and special emphasis areas findings from the Title VI Implementation Plan and Annual Goals and Accomplishment Report. Compliance for the Bullhead City MPO transportation planning program is ongoing and falls under the duties of the Bullhead City MPO Executive Director – Title VI Coordinator.

Technical Advisory Committee

This training will occur annually and functions as part training and debriefing regarding highlights from the previous reporting year. The training portion is high-level and is tailored to identify and address major challenges and special emphasis areas findings from the Title VI Implementation Plan and Annual Goals and Accomplishment Report. Compliance for the Bullhead City MPO transportation planning program is ongoing and falls under the duties of the Bullhead City MPO Executive Director – Title VI Coordinator.

Subrecipients

At contract award, subrecipients will be provided an updated Title VI plan and training provided by the Title VI Coordinator. At the current time, the Bullhead City MPO does not have any subrecipients. Compliance for the Bullhead City MPO transportation planning program is ongoing and falls under duties of the Bullhead City MPO Executive Director – Title VI Coordinator.

Consultants

A copy of the Bullhead City MPO title VI training will be provided to all consultants at the execution of the signed contract. Title VI training topics will include; What is Title VI, Title VI Notice to the Public, Title VI Complaint Process, Title VI Annual Report, and Non-Compliance w/ Title VI.

Annual Title VI training will include the following components:

- What is Title VI
 - Applies to all Federally funded projects, programs, and activities
- Title VI Notice to the Public
 - What is the Notice to the Public
 - Where it is posted
 - How to file a complaint
- Title VI Complaint Process
 - How to file a complaint
 - FHWA or FTA Funded Program or Activity;
 - The complaint must be filed within **180days** of the alleged occurrence or when the alleged discrimination became known to the complainant;
 - The complaint should be in writing and signed;
 - Determining the jurisdiction, acceptability, and the need for additional information upon receipt to investigate the merit;
 - Upon receipt of a complaint, BHCMPO to forward to ADOT External Civil Rights (ECR) within 72 hours;
 - Take final action within 60 days, and
 - Provide appeal instructions
- Title VI Annual Report
 - Accomplishments
 - Summary of public outreach and involvement activities, and description of steps to ensure minority and low-income people had meaningful access to activities.
 - List of any Title VI investigations, complaints, or lawsuits
 - Discuss the public outreach and involvement activities, and description of steps to ensure minority and low-income people had meaningful access to activities.
- Non-Compliance w/ Title VI
 - Withholding of payments to the recipient under the contract until the recipient complies, and/or
 - Cancellation, termination or suspension of the contract, in whole or in part.

Compliance and Enforcement

The Bullhead City MPO is a recipient of federal financial assistance. All recipients are required to comply with various nondiscrimination laws and regulations, including Title VI of the Civil Rights Act of 1964 (Title VI).

The Bullhead City MPO and its subrecipients of federal-aid funds must ensure that all of its programs and activities are operated in a nondiscriminatory manner. Subrecipients will provide an annual report describing Title VI data findings from the agency and subcontractors, outreach methods, Title VI implementation changes and upcoming Title VI program goals. Annual reports are analyzed and categorized based on a high/low risk assessment. Compliance reviews of program areas, subrecipients, and consultant contracts of federal financial assistance will be conducted on an annual cycle to determine level of compliance with Title VI requirements. This means that each program area will undergo a high/low risk-based assessment for compliance with Title VI at least once every three years.

The Title VI Coordinator will conduct compliance reviews annually to:

- Ensure compliance with Title VI
- Provide technical assistance
- Correct deficiencies

High/Low Risk Assessment for internal program reviews:

- Deficiencies on Reports and Title VI Meeting Summaries
- Demographic data collection and analysis
- Date of last program area training
- Complaints received

Program Area Review

The Title VI Coordinator will review program areas for Title VI compliance. This will be done by examining data collection methods, public notification practices, and public participation practices. If deficiencies are found, then staff will look at best practices being used by other MPOs and/or ADOT.

Subrecipient Review

The Title VI Coordinator is responsible for annually reviewing subrecipient contracts and planning agreements for Title VI compliance. This is accomplished through contract review which include: training, onsite visits and personal interviews of staff. At the current time, the Bullhead City MPO does not have any subrecipients. Future recipients will be the City of Bullhead City, Mohave County, and Fort Mojave Tribe.

Consultant Contract Review

The Title VI Coordinator is responsible for overseeing the preparation and execution of all planning study contracts for consultants to ensure Title VI compliance.

FHWA Funded Contracts will be reviewed annually for the following:

- Include the most recently signed assurances
- Include subrecipient signed assurances
- Ensure the consultant is complying with Title VI Assurances
- The following language is included in all contracts to ensure subconsultants are complying with Title VI:
 - A copy of the Prime Contract is included as Attachment C. All portions thereof, including but not limited to Exhibit "C"-Appendix A of the Bullhead City Metropolitan Planning Organization Title VI Plan and Exhibit "D"-Appendix E of the Bullhead City Metropolitan Planning Organization Title VI Plan, not in conflict with any provision of this Agreement, are incorporated herein by reference.

Non-Compliance

If non-compliance is found in any of the Program Areas that a MPO Staff member is responsible for, the Title VI Coordinator will issue a formal written warning to the appropriate MPO staff member. A meeting will be held with the staff member to discuss possible technical assistance, training, and an action plan towards full compliance. If non-compliance continues, further disciplinary action and/or termination of staff may occur as determined by the Executive Director/Title VI Coordinator.

Subrecipient/Consultants

1. Within 30 days of the review, deficiencies will be documented in a report provided to the subrecipient/consultant, and the ADOT External Civil Rights.
2. All deficiencies should be corrected within 90 days of receipt of the report.
3. Within 30 days of report mailing, a meeting will be scheduled to discuss possible technical assistance and an action plan to meet full compliance.
4. Outstanding high-priority vital items will be submitted within 30 days of report mailing.
5. The subrecipient/consultant will be asked to submit a formal action plan within 45 days of report mailing.
6. Within 90 days, the subrecipient/consultant must be fully complaint on outstanding deficiencies.
7. If not complaint, the Title VI Coordinator will make a formal funding recommendation to the appropriate oversight division and/or federal authority.

The following can be outcomes of non-compliance with Title VI:

- Withholding payments to the subrecipient/consultant under the contract until compliance, and/or
- Cancellation, termination, or suspension of the contract, in whole or in part.

The Title VI Coordinator will determine if additional monitoring is needed to ensure ongoing compliance with Title VI requirements.

EXHIBIT B – COMPLAINT FORMS

ADA/Title VI Discrimination Complaint Form

Note: The following information is needed to assist in processing your complaint.

Complainant's information:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Home Phone Number: _____ Alternate Phone Number: _____

Person discriminated against (someone other than complainant)

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Home Phone Number: _____ Alternate Phone Number: _____

Which of the following best describes the reason you believe the discrimination took place? Please be specific.

Race _____ National Origin _____

Color _____ Disability _____

On what date(s) did the alleged discrimination take place? _____

Where did the alleged discrimination take place? _____

What is the name and of the person(s) who you believe discriminated against you (if known)?

Describe the alleged discrimination. Explain what happened and who you believe was responsible. If additional space is needed, add a sheet of paper.

List

contact information of persons who may have knowledge of the alleged discrimination.

If you have filed this complaint with any other federal, state or local agency, or with any federal or state court, check all that apply.

- Federal Agency Federal Court State Agency State Court Local Agency

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Please sign below. You may attach any written materials or other information that you believe is relevant to your complaint.

Signature

Date

Submit any additional information to:
Bullhead City MPO
Attn: Steve D’Amico, Title VI Coordinator
2135 Highway 95, #145
Bullhead City, AZ 86442
Phone: 928-201-8664
Email: sdamico@bullheadcityaz.gov

Forma de Queja de Acuerdo al ADA y Titulo VI

Nota: La siguiente informacion se necesita para procesar su queja.

Informacion de la persona poniendo la queja:

Nombre: _____

Direccion: _____

Ciudad: _____ Estado: _____Codigo Postal: _____

Correo electronico: _____

Telefono de casa: _____ Telefono alternativo: _____

Persona a la que se le discrimino (no la persona que esta poniendo la queja)

Nombre: _____

Direccion: _____

Ciudad: _____ Estado: _____Codigo Postal: _____

Correo electronico: _____

Telefono de casa: _____ Telefono alternativo: _____

Cual de las siguientes razones describe por lo que usted siente que se le discrimino? Por favor sea especifico.

Raza _____ Origen Nacional _____

Color _____ Incapacidad _____

En que fecha sucedio la discriminacion? _____

Donde ocurio la presunta discriminacion? _____

Cual es el nombre y titulo de la(s) persona(s) que usted cree lo discriminaron (si lo conoce)?

Describe la presunta discriminacion. Explique que sucedio y quien cree que fue el responsable. Si necesita mas espacio, agregue una hoja de papel

Escriba la informacion de las personas que puedan tener conocimiento de la discriminacion.

Si ha presentado la queja ante cualquier otra agencia federal, estatal o local, o ante cualquier tribunal federal o estatal, marque todas las opciones que correspondan.

Agencia Federal Corte Federal Agencia Estatal Corte Estatal Agencia Local

Nombre: _____

Direccion: _____

Ciudad: _____ Estado: _____ Codigo Postal: _____

Telefono: _____

Por favor firme abajo. Puede incluir cualquier material escrito u otra informacion que usted crea es importante para probar su queja

Firma

Fecha

Someta la forma y cualquier informacion adicional a:

Bullhead City MPO

Attn: Steve D'Amico, Coordinador Title VI

2135 Highway 95, #145

Bullhead City, AZ 86442

Telefono: 928-201-8664

Correo electronico: sdamico@bullheadcityaz.gov

EXHIBIT C – DEMOGRAPHIC MAPS

Source: United States Census Bureau, American Community Survey 2020-2024 5-Year Estimates:

Race and Ethnicity

- Hispanic
- White
- Asian
- Native American
- Pacific Islander
- Two or More Races
- Other Race

Poverty Status

- Percent below poverty level
- Percent income below 150% of poverty level
- Percent income below 200% of poverty level

Select Age Group

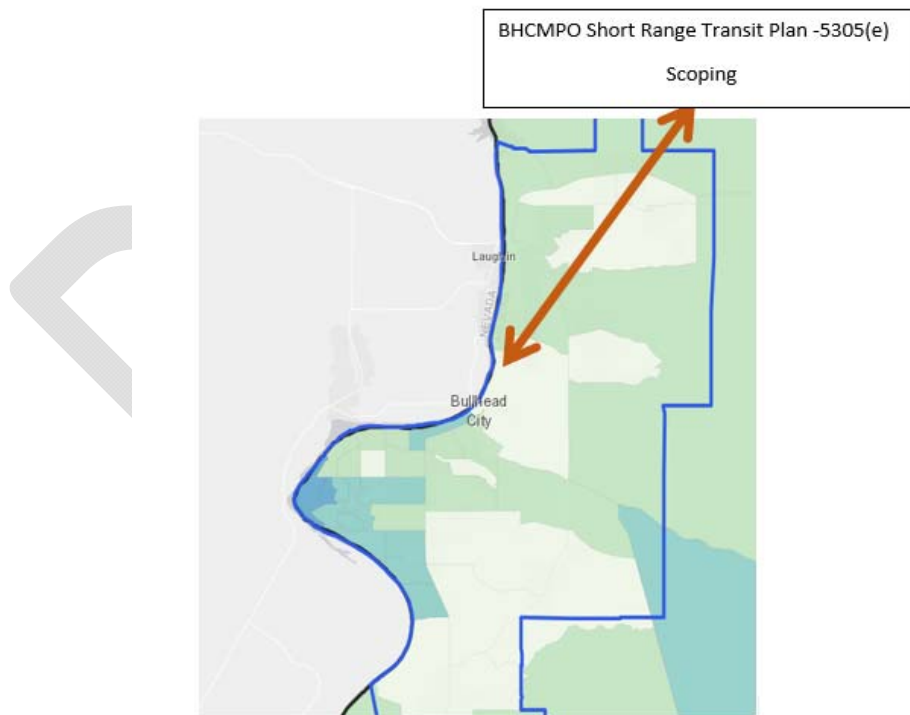
- 65 to 74 years
- 75 to 84 years
- 85 years and over

DRAFT

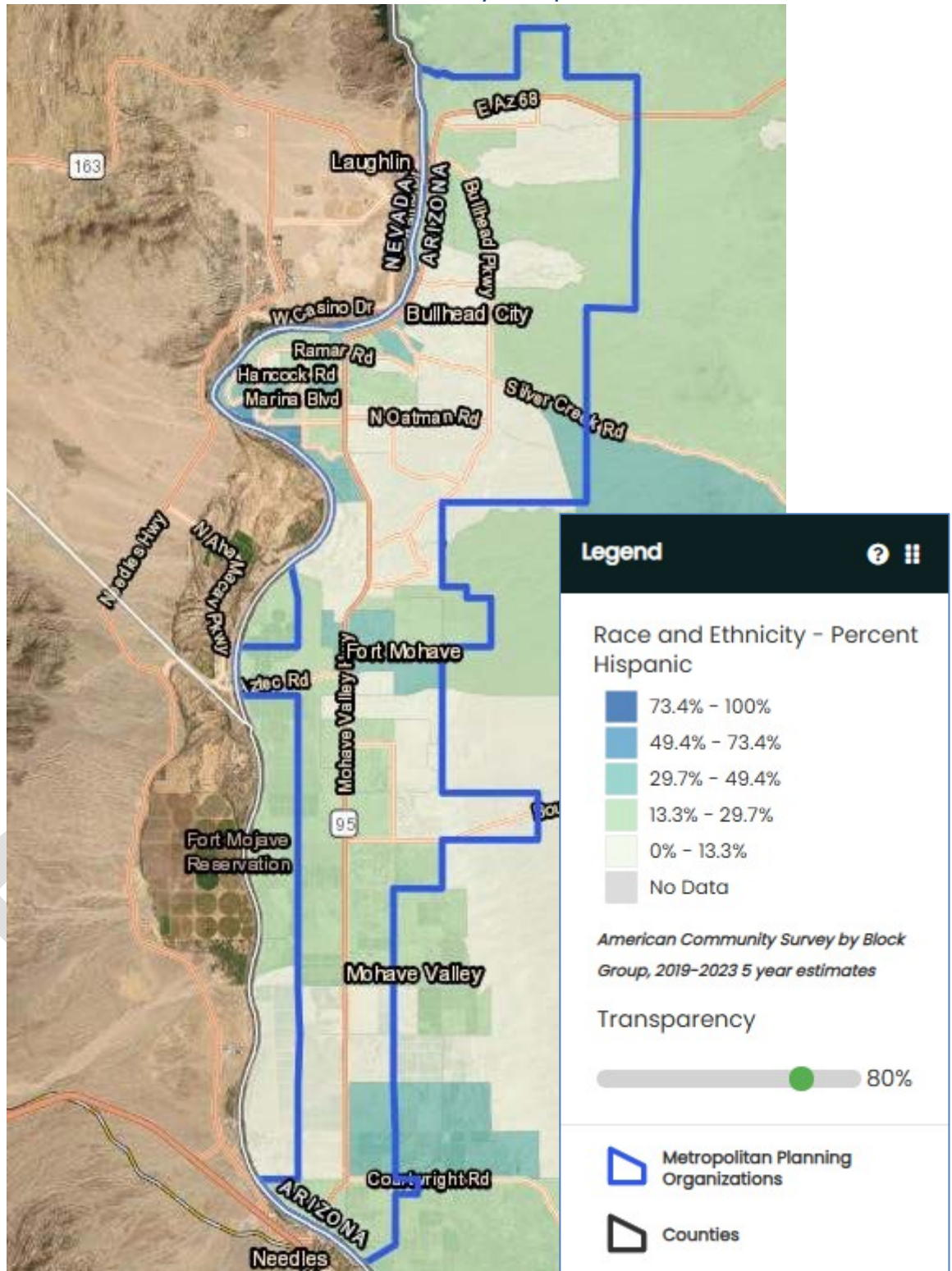
Below is a list of federally funded design, construction and planning projects for the Bullhead City MPO and is included in WACOG’s Transportation Improvement Program (TIP).

#	Programmed Year(s) Design/Construction	Project Name	Type of Work	Type of Funds	Total Amount
1	2025-2026	Bullhead City Pkwy, Silver Creek Rd - Desert Foothills Dr.	Scoping	HSIP	\$ 3,836,503.00
2	2024-2026	BHCMPO Short Range Transit Plan	Scoping	5305(e)	\$ 250,000.00

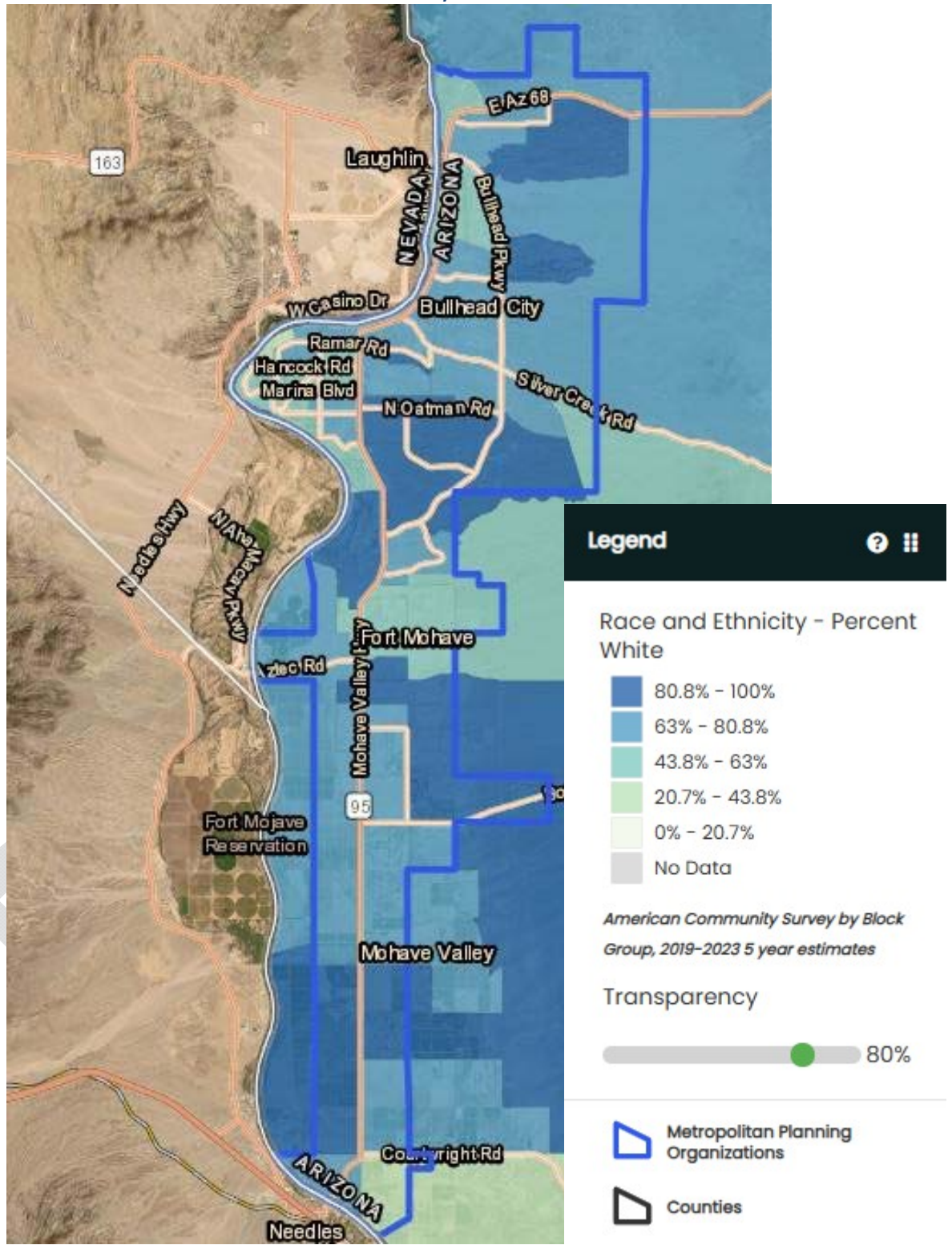
BHCMPO Short Range Transit Plan – Project applies to the entire boundary area.



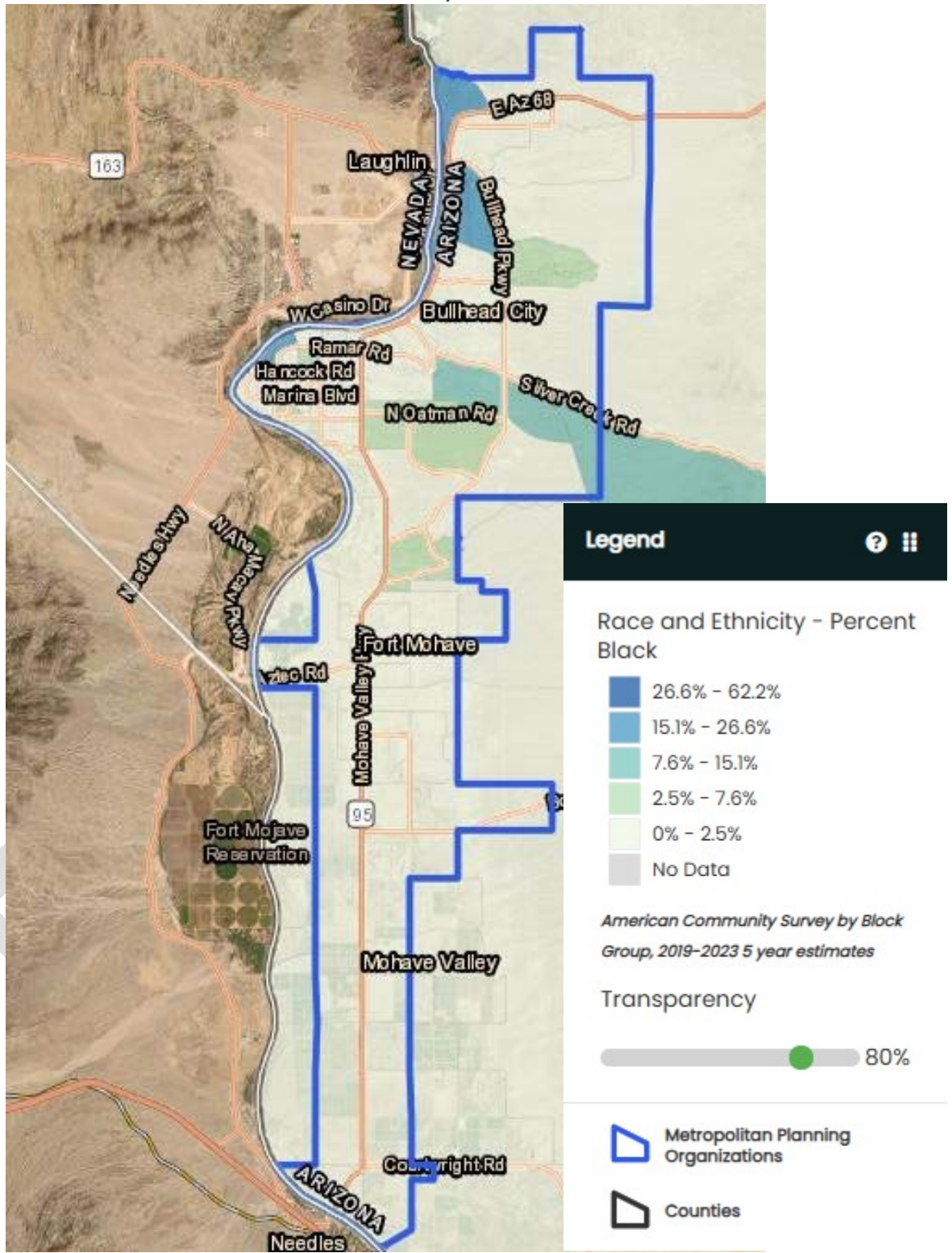
Race and Ethnicity - Hispanic



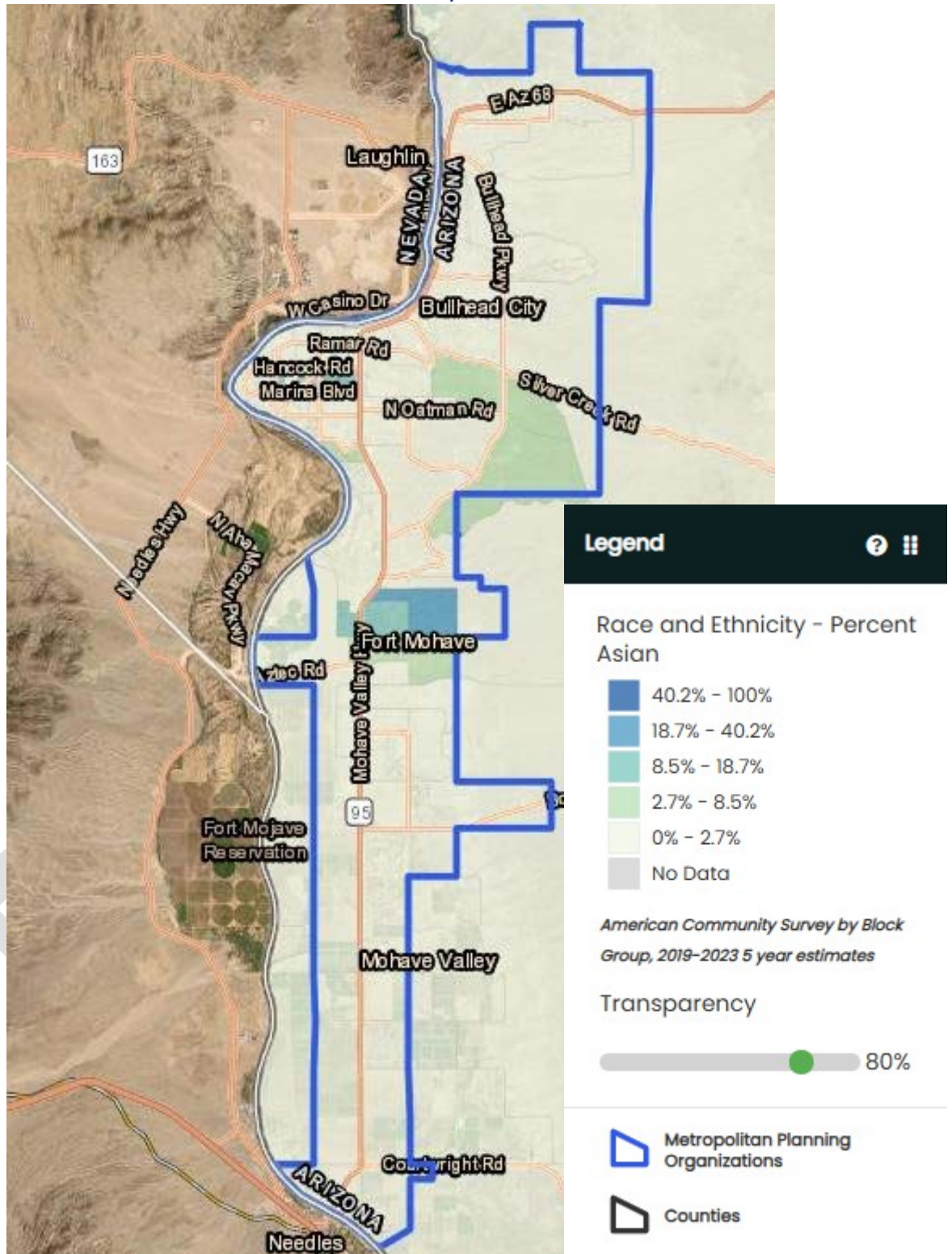
Race and Ethnicity - White



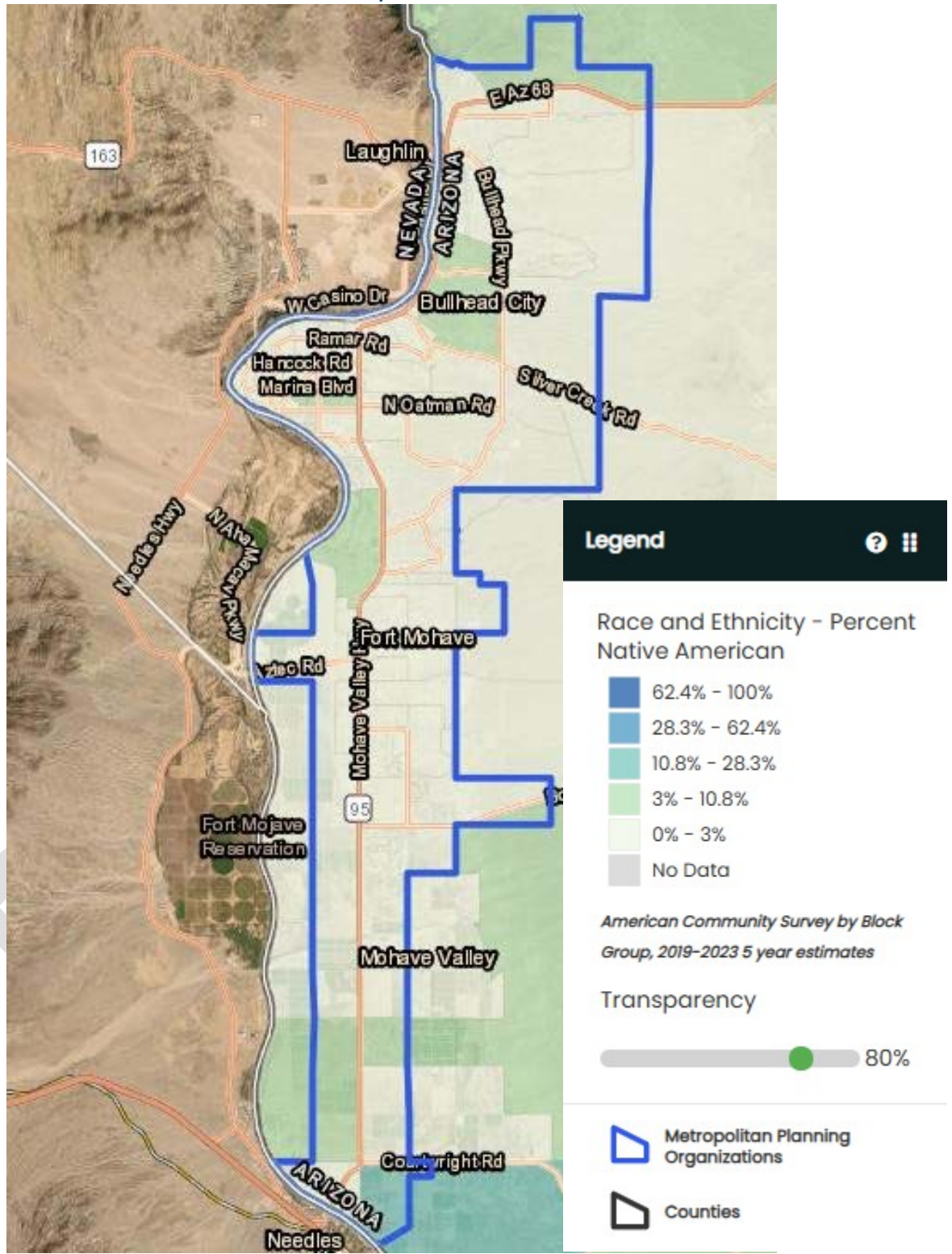
Race and Ethnicity - Black



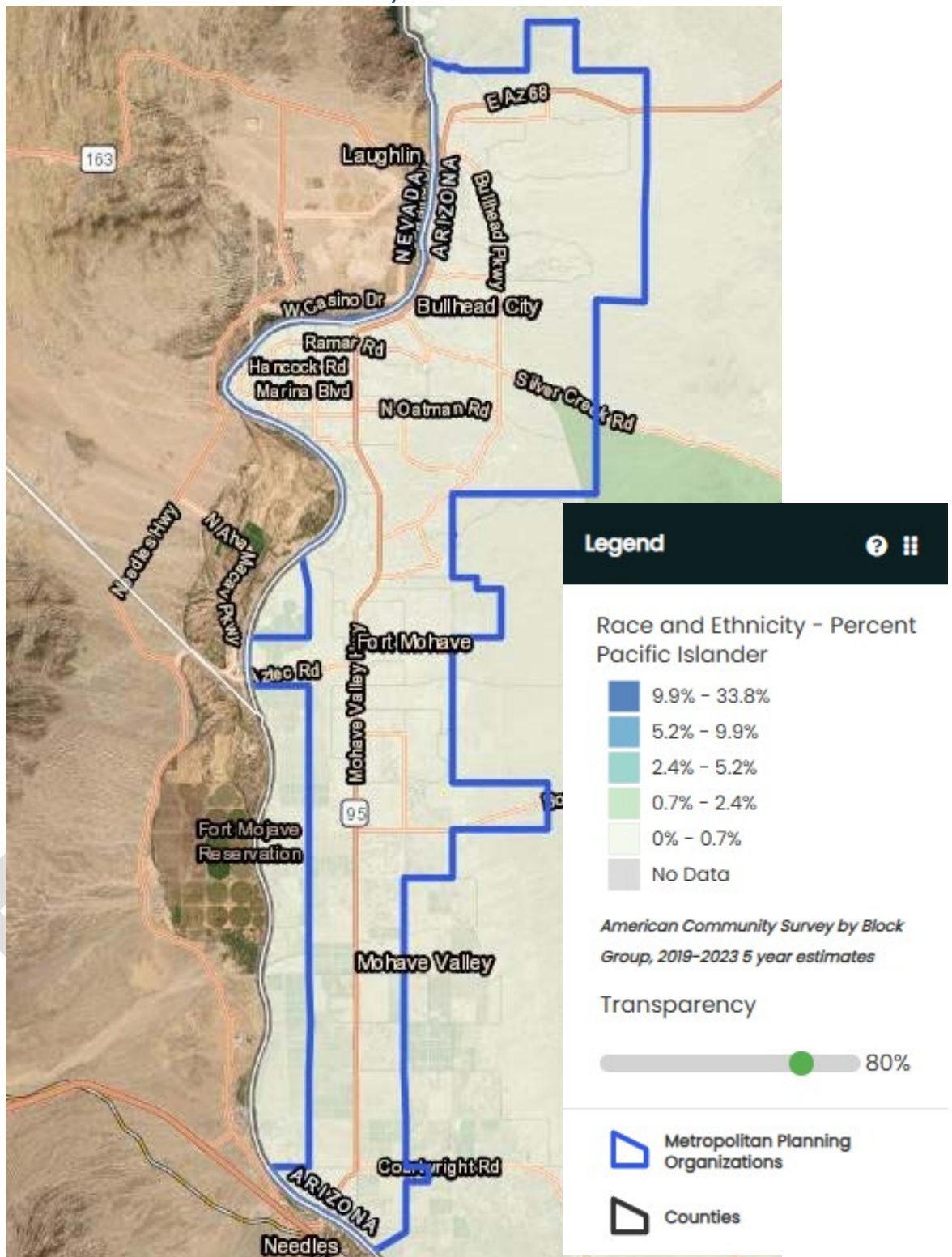
Race and Ethnicity - Asian



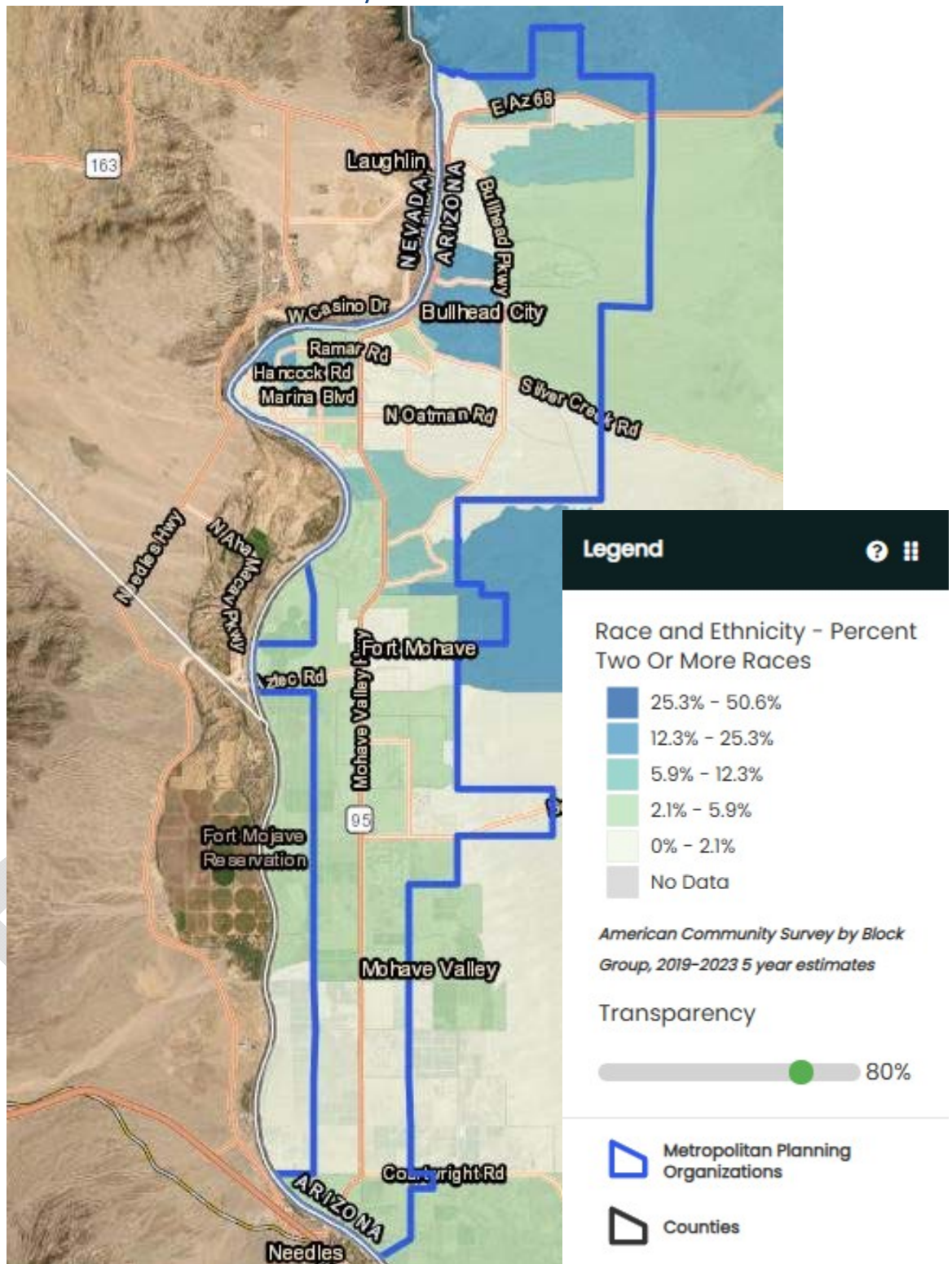
Race and Ethnicity – Native American



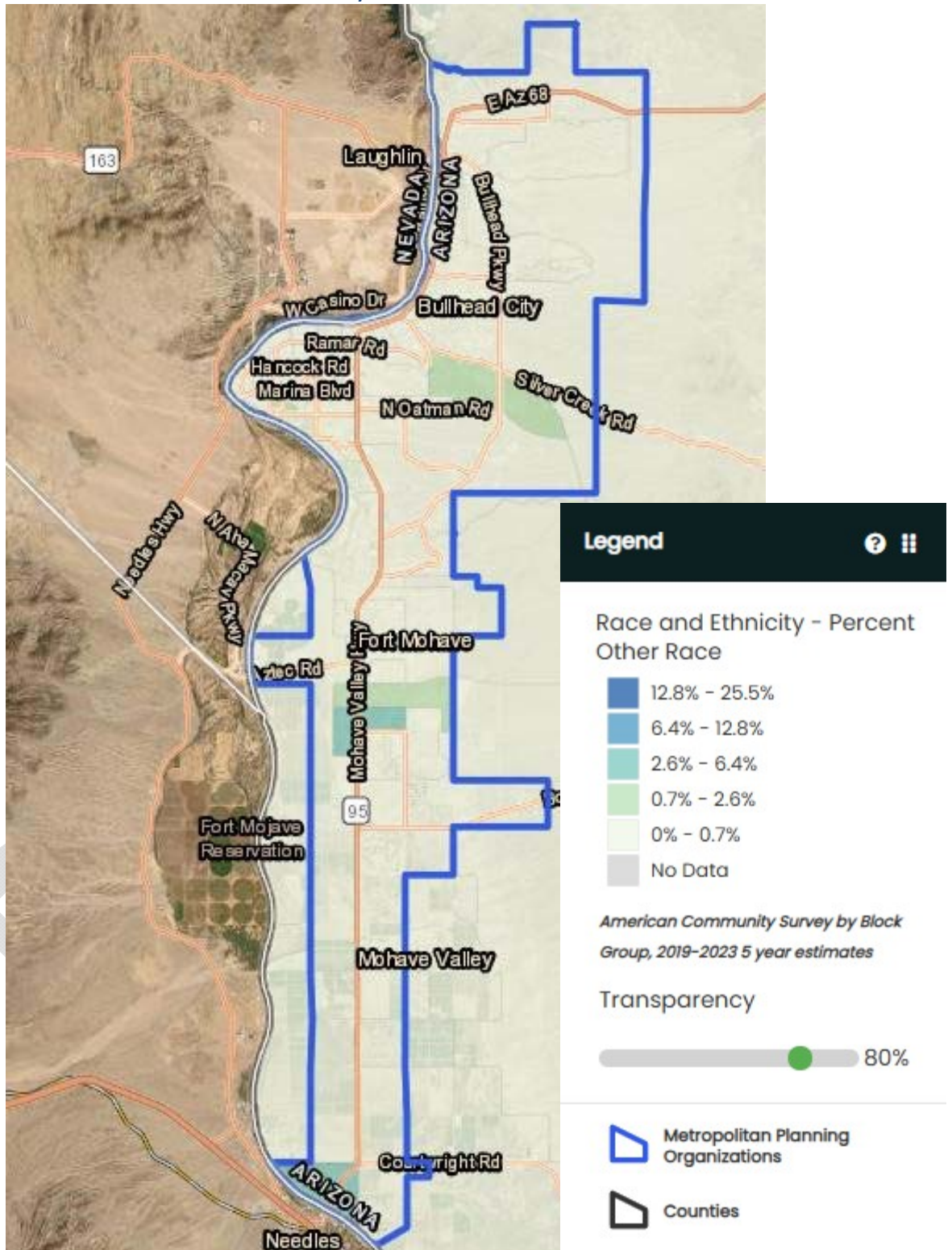
Race and Ethnicity – Pacific Islander



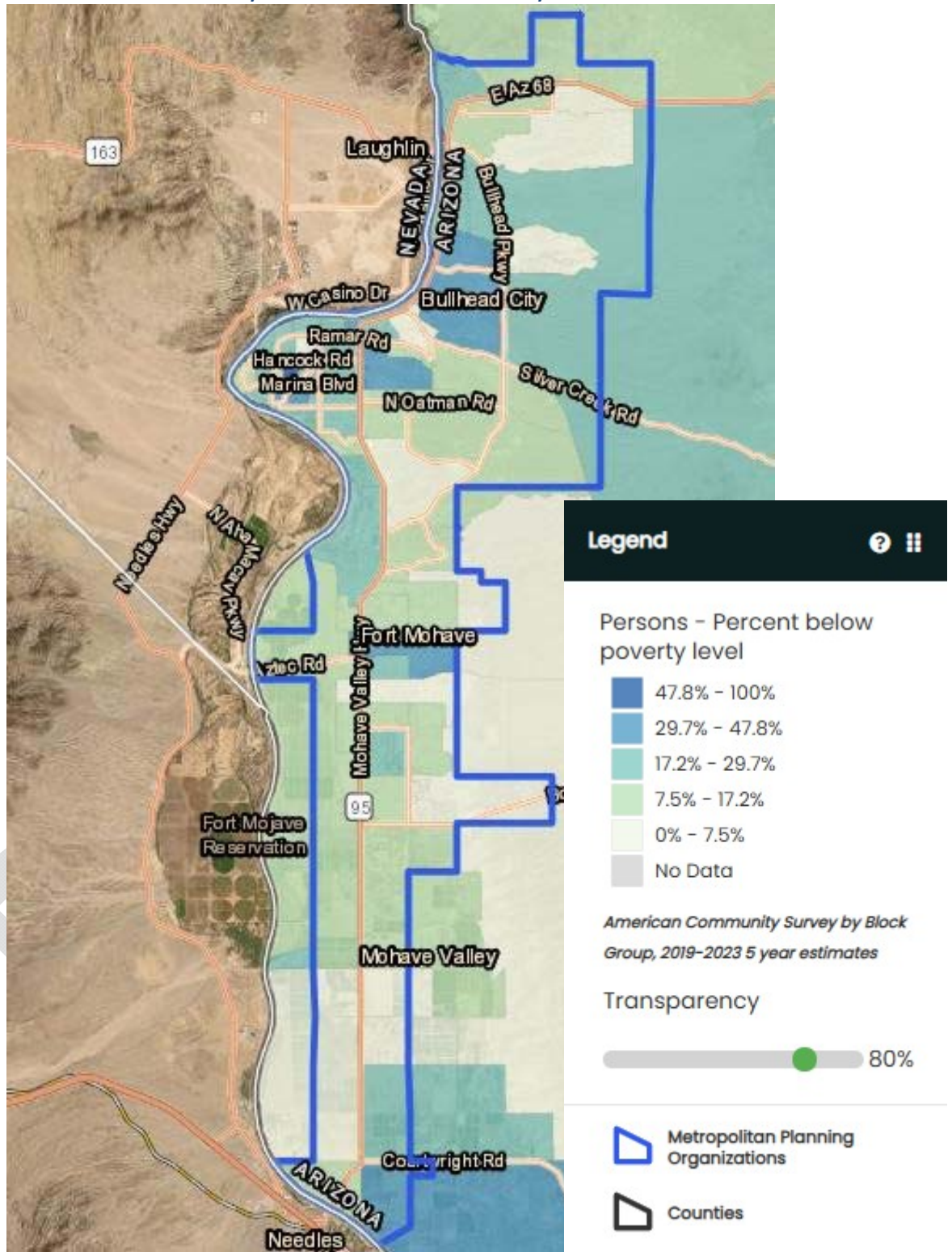
Race and Ethnicity – Two or More Races



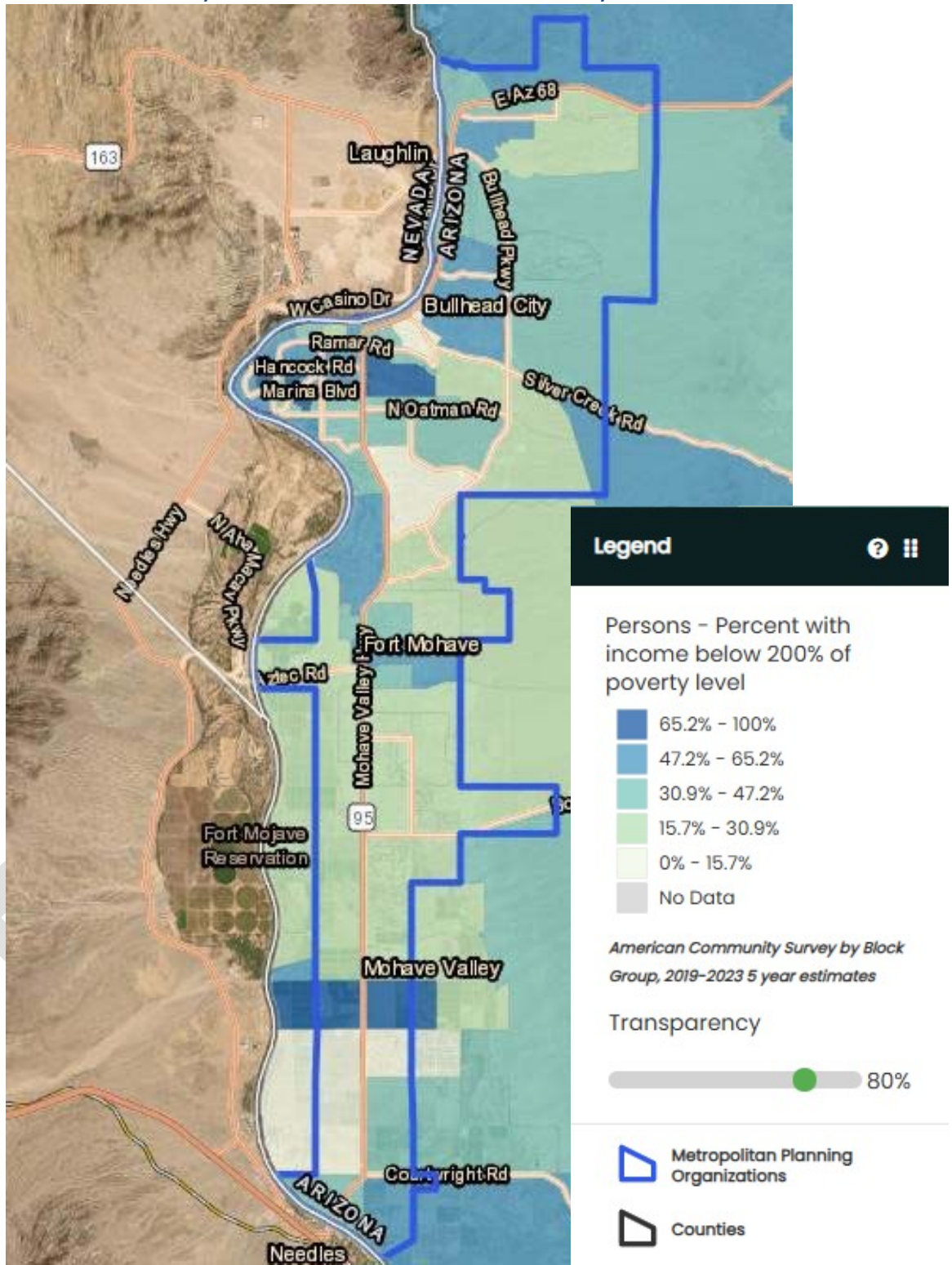
Race and Ethnicity – Percent other Race



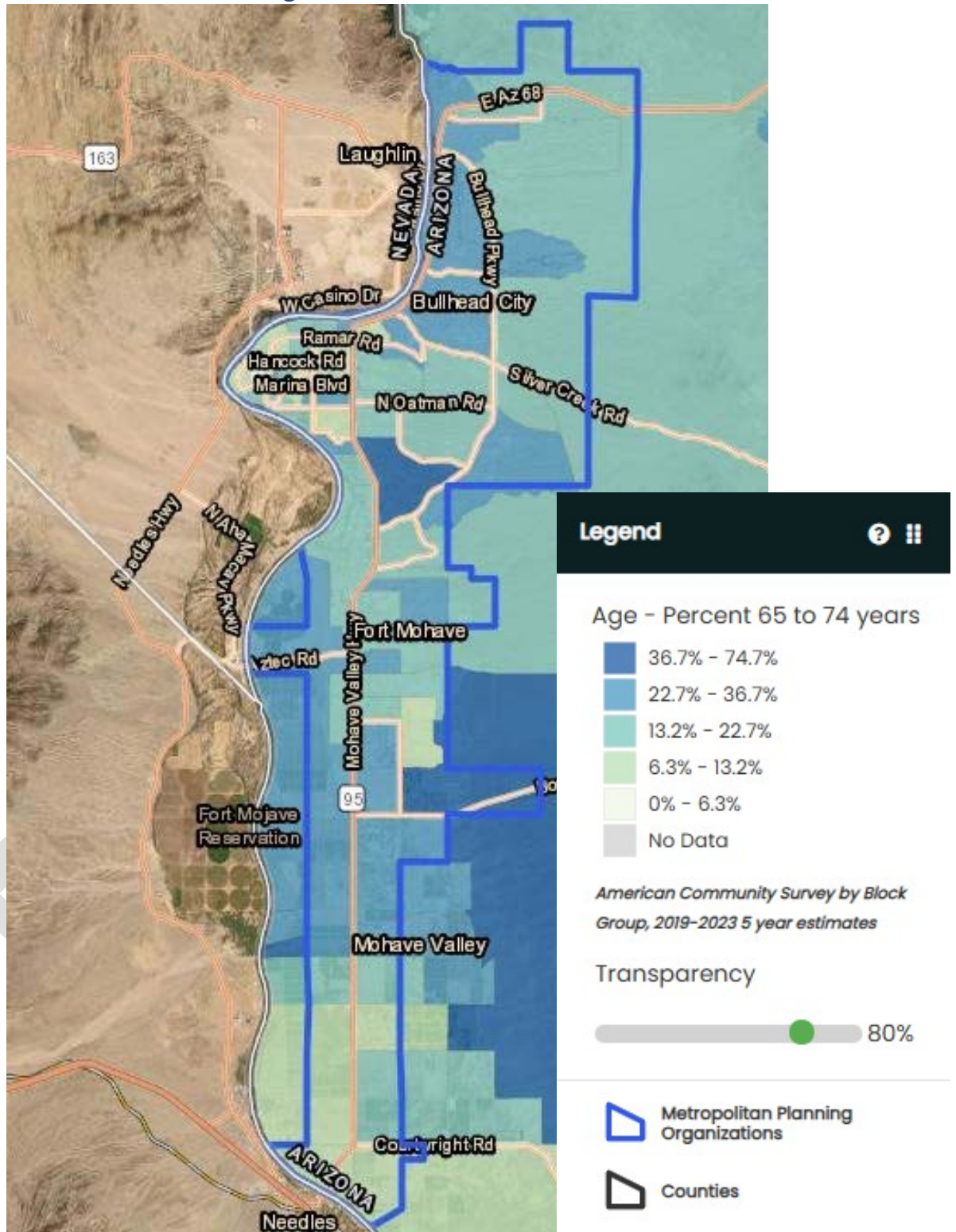
Poverty Status – Below Poverty Level



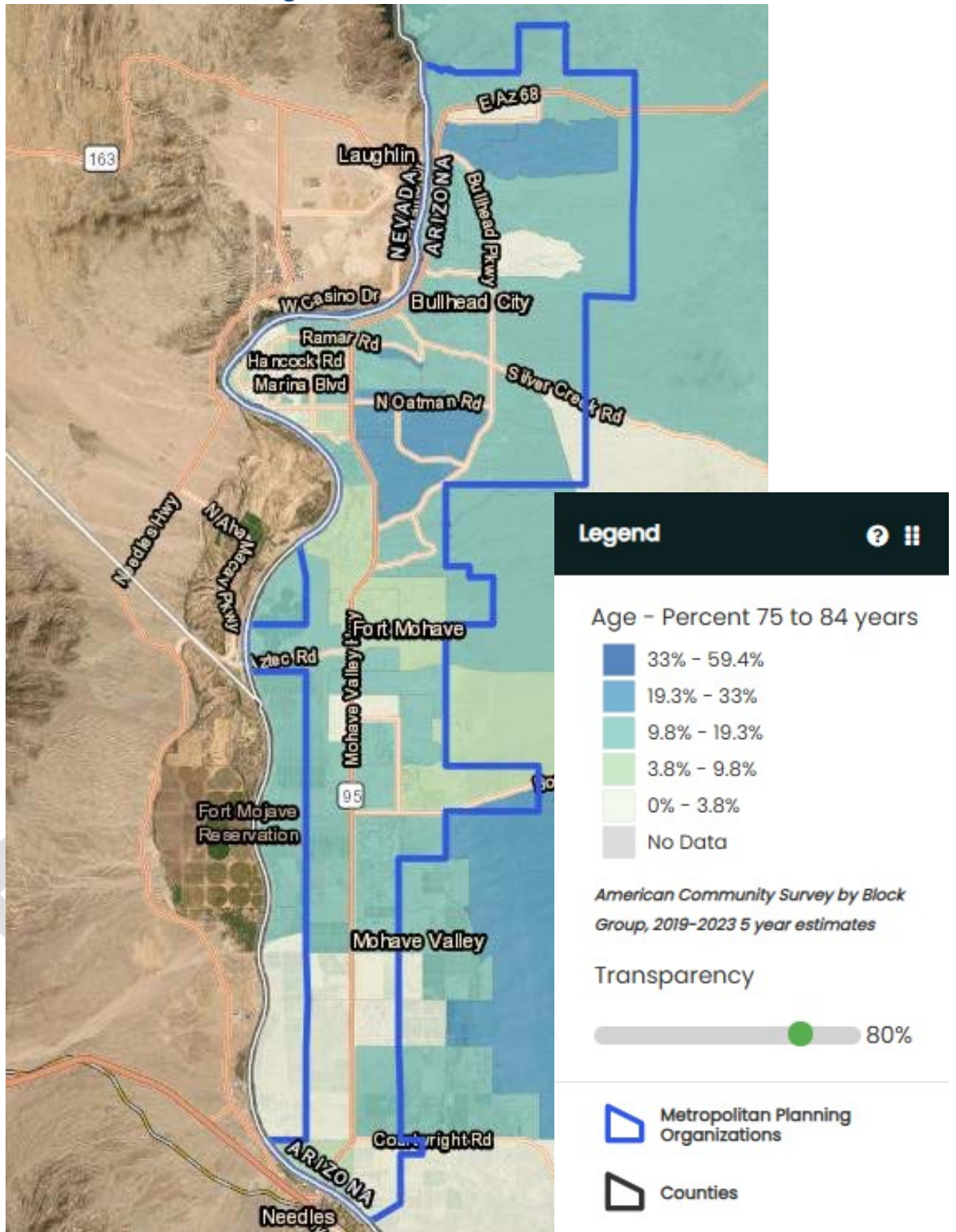
Poverty Status – Below 200% of Poverty Level



Age – 65 to 74 Years



Age – 75 to 84 Years



Age – 85 Years and Over

